

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES**

Regular Meeting of November 25, 2013

A regular meeting of the Indian Hill Exempted Village School District was held on Monday, November 25, 2013, at 6:15 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mr. Grafe
Mr. Lutz

Mrs. Johnston
Mr. Sharp

Mrs. Lewis

Also present were Dr. Miles, Mrs. Toth, Mark Ault, Tracy Quattrone, Jim Nichols, Melissa Stewart, Josh Kauffman, Eddie Hooker, Mark and Karen Bode, Donna Grafe, Mike and Jerri Wentz, Steve and Debbie Tranter, Shalee Osborn, Lisa Sullivan, Dale Haarman, Ellen Hughes, Pat Bartholomew, Pam Irvine, Janet McMillan, and Marci Blachman.

A tour of the newly renovated Transition classroom was provided at 6:15 p.m. by Mrs. Tracy Quattrone.

EXECUTIVE SESSION (111301) Mr. Sharp moved, seconded by Mrs. Johnston, to move into Executive Session at 6:30 p.m. to discuss a student matter required to be kept confidential by federal law or state statutes. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

The Board reconvened its regular meeting at 7:00 p.m.

PLEDGE OF ALLEGIANCE – Dr. Miles led the recitation of the Pledge of Allegiance with those in attendance.

ADOPTION OF REGULAR MEETING AGENDA (111302) Mr. Sharp moved, seconded by Mrs. Johnston, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include a first reading on policy revisions for File D-22, Expense Reimbursements, and D-23, Attendance at Professional Meetings Expense Reimbursements and approval of a revised Personnel Report and invoices requiring Board approval prior to payment. All members present voted aye. Motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS – Dr. Miles announced the following recent accomplishments and recognitions of our staff. The Ohio Association for Health, Physical Education, Recreation and Dance (OAPHERD) awarded its GOLD LEVEL recognition to Indian Hill Middle School staff – Steve Tranter, Shalee Osborn, and Lisa Sullivan - for a fifth year in a row for Excellence in Physical Education. The same OAPHERD also selected Ellen Hughes, High School Physical Education teacher, as the Health Professional of the Year for the State of Ohio for 2013.

PUPIL SERVICES REPORT – Mrs. Tracy Quattrone, Pupil Services Director, provided highlights of the programs and services represented by Pupil Services, including Special and Gifted education, English Language Learners, Intervention Programs for Student Support, Assessment and Testing, Home Schooling, Home Instruction, Nonpublic Education, Homelessness, Attendance Services, Psychological Services, Student Information Systems, and School Health. Pupil services are designed to support the success of students to their fullest potential academically, socially, and emotionally and includes programs that support individual students based on diverse needs. Goals for 2013-14 include increased achievement for all students (MAP assessments, Third Grade Reading Guarantee, Co-teaching Practices in the Regular Classroom and Differentiated Instruction in the CCSS Professional Development series), positive behavioral Supports, Preparation of new Operating Standards and Curriculum Standards for 2014-15 year.

SCHOOL SUPPORT GROUP FUNDRAISING – Dr. Miles provided the 2012-13 fundraising report on behalf of Indian Hill Schools by the PTO's, Boosters, Party on the Hill, and other school support groups totaling \$216,101.00. Dr. Miles acknowledged the hard work and generous spirit of those whose labor benefits our students and school. The District remains thankful for the numerous groups that continue to support our students and staff.

SECOND READING – REVISED DISTRICT VISION, MISSION, VALUES STATEMENTS (111303) Mr. Sharp moved, seconded by Mrs. Lewis, to approve a revised Vision-Mission-Values Statements, as presented. Our Vision Statement: Enduring Excellence in Learning, Leadership, Innovation, and Service. Our Mission Statement: The Indian Hill Exempted Village School District provides exceptional educational services to ensure the intellectual development, personal growth, and social responsibility of each student. Our Values: Commitment to Excellence; Collaborative Relationships; Community Engagement; and Continuous Improvement. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

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APPROVAL OF OVERNIGHT FIELD TRIP (111304) Mr. Sharp moved, seconded by Mrs. Lewis, to approve the following overnight field trip:

- (1) Cross Country – Training Camp, Hueston Woods State Park, July 28-31, 2014

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

ACCEPTANCE OF DONATIONS (111305) Mr. Sharp moved, seconded by Mr. Lutz, to accept the following donations, as presented:

- a. Indian Hill Boosters
 - i. High School – Senior Trip Scholarships, \$900
 - ii. High School – Chieftain newspaper, \$1,500
 - iii. High School – Student Government, Music Fest Sound Equipment, \$1,000
 - iv. High School – Vocal Music, instrumentalists for Xavier concert on October 29, \$100
- b. Indian Hill Public Schools Foundation – Elementary School Math & Science Materials, \$5,000

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

CONSIDERATION OF A RESOLUTION OF A SPECIAL EDUCATION MATTER (111306) Mr. Sharp moved, seconded by Mrs. Lewis, to approve the resolution of a Special Education Matter. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

PERSONNEL ACTIONS – Dr. Miles presented the Personnel Recommendations, as indicated below, for the Board's consideration. In attendance were a few parents who wished to address the Board of Education concerning the recommendation for a Women's Lacrosse Coach. Mr. Mark Bode, Mr. Mike Wentz, and Mrs. Janet McMillan addressed the Board with comments about the recommendation for the Varsity Women's Lacrosse position.

Mrs. Kim Lewis recused herself from these personnel recommendations this evening.

(111307) Mrs. Johnston moved, seconded by Mr. Lutz, to approve the following personnel matters as recommended by the Superintendent:

A. Approval of Supplemental/Personal Service Contracts – 2013-14 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Ely, Larry	PSC	ATH	Athletic Event Supv, Winter, not to exceed 20 hrs/wk	\$15/hr	\$6,000.00
Walker, Jeremy	PSC	ATH	Basketball Coach, 7th grade, Girls	12%	\$4,397.00
McGee, Jenny	PSC	ATH	Basketball Coach, 8th grade, Girls	12%	\$4,397.00
Miller, Brandon	PSC	ATH	Basketball Coach, Boys, Varsity Asst	14%	\$5,130.00
Kies, Brett	PSC	ATH	Basketball Coach, Girls, Varsity Asst	14%	\$5,130.00
Savage, Susan	SUPP	ATH	Cross Country, District/Regional Competition	0.5%	\$183.00
Sheldon, Christopher	PSC	ATH	Golf, Boys, District/Regional Competition	0.5%	\$183.00
Annett, Cynthia	PSC	ATH	Golf, Girls, District/Regional/State Competition	1%	\$366.00
McKay, Timothy	PSC	ATH	Lacrosse Coach, Boys, Varsity	15%	\$5,496.00
Post, Katherine	PSC	ATH	Lacrosse Coach, Girls, Varsity	15%	\$5,496.00

PERSONNEL ACTIONS – (111307) – continued

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A. Approval of Supplemental/Personal Service Contracts – 2013-14 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Mees, William	PSC	ATH	Soccer, Boys, District/Regional/State Competition	1%	\$366.00
Rice, Holly	PSC	ATH	Swimming/Diving coach, Boys-Girls, Asst Varsity	9%	\$3,298.00
Toennis, Jill	PSC	ATH	Swimming/Diving Coach, Boys-Girls, MS	7%	\$2,565.00
Hardy, Emily	PSC	ATH	Swimming/Diving Coach, Boys-Girls, Varsity	13%	\$4,763.00
Samuels, Gary	PSC	ATH	Tennis Coach, Girls, District/Regional/State Competition	1%	\$366.00
Zidron, Jeff	SUPP	ATH	Tournament Manager, Boys/Girls Soccer 10/15-19/2013		\$180.00
Clark, Brenda	PSC	ATH	Tournament Ticket Mgr, Boys/Girls Soccer 10/15-19/2013		\$60.00
Dupps, Dennis	SUPP	ATH	Video Scoreboard Development/Coordination-Fall 2013		\$525.00
Slusher, Ryan	PSC	ATH	Wrestling Coach, JV	12%	\$4,397.00
Sheard, Bert	SUPP	ATH	Wrestling Coach, MS	10%	\$3,664.00
Harris, Lisa	SUPP	HS	IH Performing Arts Academy - Fall 2013 session		\$4,556.00
Kuhn, Anne	SUPP	HS	Tutoring, AP Physics, not to exceed 75 hours for 2013-14	31.49/hr	\$2,361.75
Meyers, Steve	SUPP	HS	Tutoring, AP Physics, not to exceed 75 hours for 2013-14	31.49/hr	\$2,361.75
Sutton, Patricia	SUPP	MS	We The People Club Advisor	Group D	\$1,442.00

B. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
St. John	Marcia	Accounting	District	December 31, 2013

C. Tuition Reimbursements

EMPLOYEE	COURSE	COLLEGE	TUITION
Heather Hardesty	Tech Tools For Teachers 2013	Ashland Univ	\$556.00
Heather Milligan	Tech Tools For Teachers 2013	Ashland Univ	\$556.00
Amy Mongenas	Tech Tools For Teachers 2013	Ashland Univ	\$556.00
Teresa Mullenax	Tech Tools For Teachers 2013	Ashland Univ	\$556.00
Heather Rise	Tech Tools For Teachers 2013	Ashland Univ	\$556.00
Christopher Rotsching	Music-Research Project	Miami Univ	\$739.80
Erin Sprang	Tech Tools For Teachers 2013	Ashland Univ	\$556.00
Kelly Vaughan	Tech Tools For Teachers 2013	Ashland Univ	\$556.00
Jeffrey Wells	Tech Tools For Teachers 2013	Ashland Univ	\$556.00

Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mr. Lutz, aye
Mr. Sharp, aye		

FIRST READING – POLICY REVISIONS – Dr. Miles presented revisions to Policy D-22 (Expense Reimbursements) and D-23 (Attendance at Professional Meetings Expense Reimbursements) for a first reading. A second reading and approval is anticipated at the December 2013 meeting.

APPROVAL OF MINUTES (111308) Mr. Sharp moved, seconded by Mrs. Lewis, to adopt the minutes of the September 10, September 26, October 7, October 8, and October 23, 2013 meetings as presented. Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

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APPROVAL OF FINANCIAL REPORTS (111309) Mr. Sharp moved, seconded by Mrs. Lewis, to approve the financial reports for the month ending October 31, 2013 including Fund Reports and Expenditure/Warrant Listings totaling \$2,570,682.57, as presented:

General Fund	\$2,217,194.21
Bond Retirement Fund	\$0.00
Permanent Improvement	\$120,939.03
Enterprise Funds	\$102,162.46
Special Revenue Funds	\$126,323.43
Special Trust Funds	\$0.00
Agency Funds	\$4,063.44
TOTAL ALL FUNDS, October 31, 2013	\$ 2,570,682.57

Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

APPROVAL TO PAY INVOICES (111310) Mr. Sharp moved, seconded by Mrs. Lewis, to approve the following invoices prior to payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
ARAMARK	Special Persons Day Meal-High School	\$4,489.50
Jostens	Yearbooks-High School	\$3,890.85
PSAT/NMSQT	PSAT Testing-High School	\$4,074.00
Transportation Department	08-09/2013 Field Trips-Athletics	\$24,408.27
Transportation Department	10/2013 Field Trips-Athletics	\$8,666.16
Transportation Department	10/2013 Field Trips-Marching Band	\$3,406.95

Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

APPROVAL TO SET FY2015 BUDGET HEARING AND ORGANIZATION MEETING DATE 2014 (111311) Mr. Sharp moved, seconded by Mrs. Lewis, to set Tuesday, January 14, 2014 at 7:00 p.m. in the Indian Hill High School Multipurpose Room as the Budget Hearing on the FY2015 Budget and the Organizational Meeting for the Indian Hill Board of Education. Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

APPROVAL OF ELECTRICITY PURCHASE AGREEMENT (111312) Mr. Sharp moved, seconded by Mrs. Lewis, to enter into an agreement with Duke Energy Retail for the procurement of electricity for the period December, 2013 through May, 2017. Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

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RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING AMONG GREAT OAKS INSTITUTE OF TECHNOLOGY AND CAREER DEVELOPMENT AND ITS ASSOCIATE MEMBERS FOR THE PURPOSE OF COMPLIANCE WITH OHIO REVISED CODE SECTION 3311.19 (111313) Mr. Sharp moved and Mrs. Lewis seconded the adoption of the following Resolution:

1. WHEREAS the Indian Hill School District is an associate member of Great Oaks Institute of Technology and Career Development Joint Vocational School District ("Great Oaks").
2. WHEREAS the 130th General Assembly of the State of Ohio amended the statutory requirements for appointing board members of joint vocational school district boards in Amended Substitute House Bill 59 (the "Budget Bill").
3. WHEREAS the BOARD OF THE INDIAN HILL SCHOOL DISTRICT has reviewed a "Memorandum of Understanding" ("MOU"), attached hereto, among Great Oaks and its associate members setting forth the Budget Bill's new legal requirements for appointments to the Great Oaks Board of Directors under Section 3311.19 of the Ohio Revised Code.
4. WHEREAS the BOARD OF THE INDIAN HILL SCHOOL DISTRICT is a party to the MOU.
5. NOW, THEREFORE BE IT RESOLVED that the BOARD OF THE INDIAN HILL SCHOOL DISTRICT hereby approves the MOU and authorizes and directs the Superintendent to execute the MOU.

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

RESOLUTION PURSUANT TO R.C. 3311.24 TRANSFER OF SCHOOL DISTRICT TERRITORY FROM THE SYCAMORE COMMUNITY SCHOOL DISTRICT TO THE INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT INITIATED BY THE SYCAMORE COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION (111314) Mr. Sharp moved, seconded by Mrs. Lewis, to adopt the following resolution:

WHEREAS, on or about September 23, 2013, the owners of 3.301 acres of real property located at 9811 Humphrey Road, Cincinnati, Ohio 45242, parcel number 620-0160-0005-00, notified the Superintendents of the Sycamore Community School District Board of Education and the Indian Hill Exempted Village School District Board of Education of a clerical error regarding the assignment of this property to the Sycamore Community School District (see map of property from Hamilton County Auditor website attached hereto as Exhibit A);

WHEREAS, the aforementioned property owners explained that upon creation of the Indian Hill Exempted Village School District in the 1950s, surrounding properties were transferred to the Indian Hill Exempted Village School District, but the owners' particular lot was not transferred;

WHEREAS, while this 3.301 acres of land is surrounded on all sides by property in the Indian Hill Exempted Village School District, its taxing district according to the Hamilton County Auditor is currently the Sycamore Community School District;

WHEREAS, the property owners have requested the Sycamore and Indian Hill Boards of Education to transfer the property from the Sycamore Community School District to the Indian Hill Exempted Village School District;

WHEREAS, on November 6, 2013, the Sycamore Community School District Board of Education met in regular session and approved the transfer of parcel number 620-0160-0005-00 located at 9811 Humphrey Road, Cincinnati, Ohio 45242, from the Sycamore Community School District to the Indian Hill Exempted Village School District with no exchange of money or resources (a copy of such Sycamore Community School District Board of Education resolution is attached as Exhibit B);

WHEREAS, both the Sycamore Community School District Board of Education and the Indian Hill Exempted Village School District Board of Education agree to the transfer of the aforementioned property identified in Exhibit A for no exchange of money or resources;

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RESOLUTION PURSUANT TO R.C. 3311.24 TRANSFER OF SCHOOL DISTRICT TERRITORY FROM THE SYCAMORE COMMUNITY SCHOOL DISTRICT TO THE INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT INITIATED BY THE SYCAMORE COMMUNITY SCHOOL DISTRICT BOARD OF EDUCATION (111314) – continued

NOW THEREFORE, be it resolved that the Indian Hill Exempted Village School District Board of Education agrees to the transfer of parcel number 620-0160-0005-00 located at 9811 Humphrey Road, Cincinnati, Ohio 45242, from the Sycamore Community School District to the Indian Hill Exempted Village School District for no exchange of money or resources.

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

COMMITTEE REPORTS – Mr. Lutz, Operations Committee, presented an update on the geothermal borefield conductivity test which was concluded late last week. Preliminary findings suggest an excellent conductivity rating of 1.5 Btu/(hr*ft*degree F). Mr. Lutz recommended bidding the geothermal borefield as part of our continued study of the feasibility of a geothermal project at the high school/middle school campus.

APPROVAL TO WRITE SPECIFICATIONS AND ADVERTISE FOR BIDS – GEOTHERMAL BOREFIELD PROJECT (111315) Mrs. Lewis moved, seconded by Mr. Sharp, to write specifications and advertise for bids for the geothermal borefield project at Indian Hill Middle School campus. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

PUBLIC COMMENTARY – Mrs. Marci Blachman, district parent, inquired about the funding for the Central Utility Plant and the Geothermal Borefield projects. (Mr. Grafe responded that those projects are designed to trim operating expenses and would be funded from the District's unencumbered General Fund balance.) Mrs. Blachman also inquired about the status of teacher contract negotiations. (Mrs. Lewis responded that the District continues to bargain in good faith with its teachers' association.)

ADJOURNMENT (111316) Mrs. Lewis moved, seconded by Mrs. Johnston, to adjourn the November 25, 2013 regular meeting of the Indian Hill Board of Education at 8:14 p.m. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

Board President

Treasurer