

# INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT

## MINUTES

### Regular Meeting of May 20, 2014

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday May 20, 2014, at 6:00 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Dr. Hooker  
Mr. Sharp

Mrs. Johnston

Mrs. Lewis

Mr. Lutz was not present.

Also present were Dr. Miles, Mrs. Toth, Mark Ault, Tracy Quattrone, Antonio Shelton, Josh Kauffman, Bridgette Ridley, Melissa Stewart, Jim Nichols, Arline Pique, Andrea Brady, Erin Starkey, Amy Magenheimer, Mona Helmy, Jane Lance, Paula Gottdiner, Amy Lococo, Lori Klinedinst, Aaron Debbink, Marci Blachman, Martin Majchszak, Anne Kuhn, Mark Richardson, Robin Schwanekamp, Muff Brockman, Nellie Ison, Wendy Skaggs, Kristin Sneider, Nancy Bahner, and others.

**EXECUTIVE SESSION (051401)** Mrs. Johnston moved, seconded by Mr. Sharp, to go into Executive Session at 6:00 p.m. to discuss a personnel matter related to the appointment of a school employee and teacher contract negotiations. Roll call vote was as follows:

Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

The Board reconvened its regular meeting at 7:00 p.m.

**PLEDGE OF ALLEGIANCE** – Dr. Miles led those in attendance in reciting the Pledge of Allegiance.

**ADOPTION OF REGULAR MEETING AGENDA (051402)** Mrs. Johnston moved, seconded by Mr. Sharp, to adopt the agenda of the regular meeting of the Indian Hill Board of Education, as amended, to include employment recommendations for Laura Bezbatchenko, Lauren Girdler, William Koehler, Katherine Slusher, Vicki Williamson, approval of various supplemental contracts, acceptance of resignations for Shelley Kacher and Jennifer Lewis, and approval of a renewal contract with Clermont County ESC for educational/attendant services for a special education student. All members present voted aye. Motion carried.

**CORRESPONDENCE AND ANNOUNCEMENTS** – Dr. Miles recognized the continued outstanding performance of our students and staff. Our Elementary School Chess Club students have demonstrated remarkable success this year. Our Elementary School Stock Market Champions (Luke Castellini, Rami Helmy, and Simon Lococo) join us again this month following their Portfolio Challenge competition against middle and high school students in the Cincinnati and Ohio regions; they placed second and won a trip to New York City. We congratulate them once again for this outstanding accomplishment.

We recently received results from the Ohio Graduation Test completed each year by our sophomores. This year's results continue a trend of very high performance with passage rates of:

- 98% in reading;
- 97% in mathematics;
- 97% in writing;
- 96% in social studies; and
- 95% in science.

**TECHNOLOGY UPDATE** –Mrs. Arline Pique, District Technology Coordinator, provided an update on the District's Technology Plan and the second year of the Bring Your Own Technology (BYOT) initiative for 2013-2014 school year. Students and teachers have reported their overall satisfaction with this program at the High School: 97% of students report their preference for using their own technology citing the flexibility of accessing things when needed. Teachers report that students take more ownership of their work and the improved collaboration and accessibility of materials is a plus. Students wish their teachers would integrate technology more, and teachers (68%) say they need an online monitoring tool. Eight professional development (PD) opportunities (Lunch 'n Learn) were held this year with a 97% satisfaction rate of those attending (average of 28 attendees per session). Parents surveyed about BYOT expresses the ease of working with technology between home and school when students have more access to tools and resources for classwork and homework. Next year the Middle School will move to a BYOT model. Continued PD for teachers is planned. A second important initiative undertaken this year was the

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preparation for the PARCC field testing. Our field testing went well thanks to much prep work. Computers are available for schoolwide and districtwide testing.

**INDIAN HILL PUBLIC SCHOOLS FOUNDATION REPORT-** Mrs. Lori Klinedinst, Indian Hill Public Schools Foundation Executive Director, provided a report on the Foundation's activities during 2013-14 school year. The Foundation received several gifts this year, including grants from private foundations, the annual Friends and Alumni Campaigns, program income, and volunteer hours. The Dorothy Koch Family Foundation was instrumental in providing equipment and materials for the new Geology class at the High School as well as math, science and engineering at the Elementary School. Our alumni supported career exploration opportunities at the middle and High School: Lunch with a Professional was well-received by students and Middle School students enjoyed various speakers. The Foundation was pleased to collaborate with the District's Wellness Committee in sponsoring the 3<sup>rd</sup> Annual "Conquer The Hill" 5K Walk/Run; large numbers of faculty, staff and students participated in this event. Alumni engagement continues to be strong: Braves Connect, Five for Five, and the PowWow reunion with Mr. Hank Henley, were just a few of the highlights we enjoyed. The Foundation honored several former faculty and staff by placing 25 brick pavers in recognition of their years of service to the District. This evening the Indian Hill Public Schools Foundation is pleased to present three additional grants: \$4,000 to purchase devices for the Middle School BYOT program starting next school year; \$1,880 to purchase The Barton System for dyslexic students at Indian Hill Primary School; and \$1,475 for Foreign Language Professional Development at the High School. Next year the Foundation intends to continue its focus on long-term impact in allocating resources.

**FIRST READING – POLICY REVISION** – Dr. Miles presented revisions to Policy J-26, Tobacco Use by Students, to the Board for consideration as a first reading. Second reading and adoption is anticipated in June 2014.

**FIRST READING – TEXTBOOK ADOPTIONS** – Dr. Ault presented the following math textbook adoptions for first reading:

- (1) Stats- Modeling the World-4th Edition- AP Edition Pearson: 2015
- (2) Advanced Quantitative Reasoning- AQR Press: 2014
- (3) Calculus AP- Pearson 2012
- (4) Calculus 1 with Pre-Calculus- Cengage Learning 2012
- (5) Pre-Calculus: Mathematics for Calculus - Cengage Learning 6th Edition 2014
- (6) Pre-Calculus: Graphical, Numerical, Algebraic - Pearson 2015

Second reading and adoption is anticipated in June 2014.

**SECOND READING – POLICY REVISIONS (051403)** Mrs. Johnston moved, seconded by Mr. Sharp, to approve the following policies, as revised:

- (1) J-12, Student Absences and Excuses
- (2) J-13, Early Dismissal and Truancy
- (3) J-15, Student Attendance Accounting (Missing and Absent Children)

Roll call vote was as follows:

Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**APPROVAL TO PARTICIPATE IN OHSAA FOR 2014-15 YEAR (051404)** Mrs. Johnston moved, seconded by Mr. Sharp, to approve participation in the Ohio High School Athletic Association for the 2014-15 school year. Roll call vote was as follows:

Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

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**APPROVAL TO PARTICIPATE IN SPECIAL PROGRAMS (051405)** Mrs. Johnston moved, seconded by Mr. Sharp, to participate in the following special programs, and State and Federal grant programs for the 2014-15 year:

- (1) Title I – Remedial Reading/Math Grant
- (2) Title II-A – Teacher/Principal Training and Recruiting
- (3) Title III – Language Instruction for Limited English Proficient
- (4) Special Education (IDEA-B)
- (5) Early Childhood Special Education (ECSE)
- (6) Career Education/Carl Perkins Grant

Roll call vote was as follows:

Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**PERSONNEL ACTIONS (051406)** Mrs. Johnston moved, seconded by Mr. Sharp, to approve the following personnel matters as recommended by the Superintendent:

**A. Employment Contracts – beginning 2014-15 – attachments to Board members only**

<b>Employee Name</b>	<b>Bldg/Assignment</b>	<b>% Contract</b>	<b>2014-15 Salary</b>
Debbink, Aaron	HS/Physics	100	\$66,886
Gemmel, Sandra	MS/Intervention-CC	100	\$71,373
Meinberg, Sarah	PS/Intervention	100	\$56,078
Brown, Patricia	DO/Payroll	100	\$20.42/hour
Bezbatchenko, Laura	ES/Grade 4	100	\$46,902
Girdler, Lauren	ES/HS Art	74	\$30,810
Koehler, William	ES/Grade 3	100	\$60,565
Slusher, Katherine	ES/Grade 3	100	\$65,051
Williamson, Vicki	PS/Secretary	50	\$23.96/hr

**B. Appointments to Continuing Employment Contracts – beginning 2014-15 year (Attachments to Board only)**

<b>Employee Last Name</b>	<b>Employee First Name</b>	<b>% Contract</b>	<b>2014-15 Salary</b>
Engelbert	Julie	100	\$58,322
Fahrenkamp	Paula	100	\$62,808
Gonzalez	Jodi	71	\$39,815
Kirk	Bradford	100	\$48,941
Lux	Lauren	100	\$67,294
Ryan	Julie	100	\$69,333

**C. Renewals of Limited Contracts – 2014-15 Year**

<b>Employee Last Name</b>	<b>Employee First Name</b>	<b>% Contract</b>	<b>2014-15 Salary</b>
Arcuri	Anthony	100	\$ 63,216
Atwood	Mark	100	\$ 58,118
Broxterman	David	100	\$ 66,886
Croston	Sarah	100	\$ 46,902
Danver	Barbara	100	\$ 47,106
Dupps	Dennis	0.5000	\$ 36,910
Eigher	Nate	100	\$ 53,020
Fries	Alexander	100	\$ 42,824
Garland	Casie	0.6666	\$ 39,075

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**C. Renewals of Limited Contracts – 2014-15 Year - continued**

<b>Employee Last Name</b>	<b>Employee First Name</b>	<b>% Contract</b>	<b>2014-15 Salary</b>
Harris	Lisa	100	\$ 40,784
Hartings	Kelly	100	\$ 67,294
Ignatz	Jama	100	\$ 50,980
Ignatz	Ty	100	\$ 67,090
Imrie	Elizabeth	100	\$ 71,373
Kearns	Lindsay	100	\$ 71,373
Keith	Erica	100	\$ 57,098
Laichas	Elizabeth	0.6666	\$ 47,577
Lesseuer	Erin	0.70	\$ 48,533
McFarlan	Rebecca	100	\$ 71,373
Mustard	Barbara	100	\$ 67,294
Pansing	Rachel	100	\$ 44,863
Smallwood	Elizabeth	0.71	\$ 42,856
Sopko	Amanda	100	\$ 62,807
Taylor	Amanda	100	\$ 60,565
Theiss	Jennifer	100	\$ 63,216
Van Strien	Amy	100	\$ 71,373
Vaughan	Kelly	100	\$ 60,565
Vincent	Sara	100	\$ 58,322
Wang	Chuang	0.14	\$ 8,565
Wanninger	Nollis	100	\$ 53,631
Yarnell	Charlotte	100	\$ 67,294

**D. Approval of Administrative Contracts**

<b>EMPLOYEE</b>	<b>CURRENT ASSIGNMENT</b>	<b>CONTRACT TERM</b>	<b>EFFECTIVE DATE</b>
Barb Leonard	Transportation Coordinator	3 years	Beginning August 1, 2014
Arline Pique	Technology Director	3 years	Beginning August 1, 2014
Tracy Quattrone	Pupil Services Director	3 years	Beginning August 1, 2014
Ken Stegman	Facilities Supervisor	3 years	Beginning August 1, 2014
Melissa Stewart	Principal	3 years	Beginning August 1, 2014

**E. Approval of Supplemental/Personal Service Contracts – 2013-14 year**

<b>EMPLOYEE</b>	<b>CONT</b>	<b>BLD</b>	<b>CONTRACT POSITION/DUTY</b>	<b>RATE</b>	<b>AMOUNT</b>
Jacobs, Brittany	PSC	DST	Extd School Year Services, August 2014-up to 70 hrs	\$35/hr	\$2,450.00
Lohrum, Natalie	SUPP	DST	Extd School Year Services, Summer 2014-up to 10 hrs	\$35/hr	\$350.00
Van Strien, Amy	SUPP	DST	Extd School Year Services, Summer 2014-up to 10 hrs	\$35/hr	\$350.00
Smith, Cristina	SUPP	DST	Extd School Year Services, Summer 2014-up to 6 hrs	\$35/hr	\$210.00
Wallbank, Jami	SUPP	DST	Extd School Year Services, Summer 2014-up to 6 hrs	\$35/hr	\$210.00
Willis, Roberta	PSC	DST	Extended School Year Services, Sum 2014, up to 15 hrs	\$20/hr	\$300.00
Ventresca, Cheryl	SUPP	PS	KRA Training	\$120/day	\$40.00
VanOrsdel, James	PSC	DST	Extd School Year Services, Summer 2013, up to 10 hrs	\$35/hr	\$350.00

**F. Retirements/Resignations**

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Last Name	First Name	Assignment	Building	Effective Date
Adkins	Cynthia	Grade 4	Elementary	August 11, 2014
Erdmann	Diane	Hearing SST	High	June 30, 2014
Putz	Candace	Orchestra	District	July 31, 2014
Snow	Tracy	English	High	August 11, 2014
Theisen	Michael	Science	Middle	June 30, 2014
Wright	Melanie	English	High	August 11, 2014
Kacher	Shelley	Bus Driver	Transportation	August 11, 2014
Lewis	Jennifer	Grade 5	Elementary	August 11, 2014

G. Leave of Absence – Unpaid for 2014-2015 year

Last Name	First Name	Assignment	Building	Effective Date
Ventresca	Cheryl	Kindergarten	Primary	.29 FTE leave for 2014-15 year

H. Approval of Summer Facilities Help - \$10 per hour

Clair Yee	Patrick Moren	Sherry Vanosdol
Anthony Johnson		

I. Tuition Reimbursements

EMPLOYEE	COURSE	COLLEGE	TUITIO N
Nathan Eigher	Violence In Schools	Ashland	\$395.00
Laura Monahan	Teaching Gifted and Talented Girls	University Of LaVerne	\$105.00
Tracy Quattrone	Leadership Seminar	Xavier University	\$1,520.00
Tracy Quattrone	Ethical Foundation	Xavier University	\$1,520.00

J. Approval of Substitute Teacher Rate of Pay, beginning 2014-15 year

Full Day Daily Rate	\$86.00
Half Day Daily Rate	\$43.00
Long-Term Daily Rate (beginning Day 1 for LT assignment)	\$172.00*
*LT daily rate will be prorated according to the FTE of the absent employee.	

K. Re-employment of Retiree: The Board of Education hereby provides notice that Deborah Centers will be retiring as of June 30, 2014 and that she is seeking employment with the Indian Hill School District for the 2014-15 school year. Prior to consideration of her re-employment, the Board will hold a public meeting on June 24, 2014 at 7:00 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243.

L. Approval of Contract Adjustments – 2014-15 school year

Employee Name	Bldg/Assignment	% Contract	2014-15 Salary
Julie Pfeiffer	HS/Art	100	\$73,616
Erin Sprang	ES/Reading Specialist	50	\$28,039

Roll call vote was as follows:

Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**ACCEPTANCE OF DONATIONS (051407)** Mrs. Johnston moved, seconded by Mr. Sharp, to accept the following donations:

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- (1) IH Public Schools Foundation
  - (a) Middle School BYOT Program, \$4,000
  - (b) Primary School Barton System for dyslexic students, \$1,880
  - (c) High School Professional Development for Barb Mustard, \$1,475
- (2) Boosters
  - (a) Primary School – T-Shirts for Kindergarten and all new students, \$675
  - (b) High School – “Spirit” Cookout and Activities, \$150
  - (c) High School – Weight Room equipment, \$18,074.50
- (3) Beacon Orthopaedics – Weight Room equipment, \$18,074.50

Roll call vote was as follows:

Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**APPROVAL OF MINUTES (051408)** Dr. Hooker moved, seconded by Mrs. Johnston, to approve the minutes of the April 15, 2015 meeting, as presented. Roll call vote was as follows:

Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**APPROVAL OF FINANCIAL REPORTS (051409)** Dr. Hooker moved, seconded by Mrs. Johnston, to approve the financial reports for the month ended April 30, 2014 including Fund Reports and Expenditure Listings, totaling \$2,845,868.45, as follows:

General Fund	\$2,512,708.74
Bond Retirement Fund	\$28,218.42
Permanent Improvement Fund	\$32,148.90
Enterprise Funds	\$71,859.27
Special Revenue Funds	\$166,651.88
Special Trust Funds	\$0.00
Agency Funds	\$34,281.24
<b>TOTAL ALL FUNDS, April 30, 2014</b>	<b>\$2,845,868.45</b>

Roll call vote was as follows:

Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**APPROVAL TO PAY INVOICES (051410)** Dr. Hooker moved, seconded by Mrs. Johnston, to approve the following invoices prior to payment in accordance with Section 5705.41 (D)(1):

<b>VENDOR</b>	<b>ITEM DESCRIPTION</b>	<b>AMOUNT</b>
Koch Refrigeration	Repair of Freezer in Primary School	\$3,082.53
Lewin Plumbing	Installation of new valve in water main by pressure pump at HS	\$5,582.13
Village of Indian Hill	Salt for 2013-2014 School Year	\$8,830.40
Gallant Professional Svcs	Top Soil/Conditioning-Baseball/Softball Fields	\$3,495.00

Roll call vote was as follows:

Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**APPROVAL OF OCCUPATIONAL THERAPY CONTRACT (051411)** Dr. Hooker moved, seconded by Mrs. Johnston, to approve a contract with COTI to provide occupational therapy services for identified student with disabilities, as appropriate

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and necessary, for the 2014-15 school year at \$111,800 based on approximately 48 students in Grades K-12 and 6 students in PreSchool. Roll call vote was as follows:

Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**APPROVAL OF PHYSICAL THERAPY CONTRACT (051412)** Dr. Hooker moved, seconded by Mrs. Johnston, to approve a contract with MEO Business Group to provide physical therapy services for identified student with disabilities, as appropriate and necessary, for the 2014-15 school year at \$55 per hour for services performed by the physical therapist and \$50 per hour for services performed by a physical therapist assistant. (Estimated annual expense of \$35,200). Roll call vote was as follows:

Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**APPROVAL OF SERVICE CONTRACT AMENDMENT-HCESC (051413)** Dr. Hooker moved, seconded by Mrs. Johnston, to approve an amendment to the 2014-15 Contract for Services with Hamilton County ESC to provide Hearing SST services at approximately \$28,575. Roll call vote was as follows:

Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**APPROVAL OF SERVICE CONTRACT-CCESC (051414)** Dr. Hooker moved, seconded by Mrs. Johnston, to approve the 2014-15 Contract for Services with Clermont County ESC to provide Education Services, including an attendant, at CEC North, for a special education student at approximately \$66,343. Roll call vote was as follows:

Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**APPROVAL OF OCCUPATIONAL THERAPY CONTRACT (051415)** Dr. Hooker moved, seconded by Mrs. Johnston, to approve a contract with COTI to provide occupational therapy services for identified student with disabilities, as appropriate and necessary, for the Summer 2014 school year at \$65 per session, up to (6) sessions. Roll call vote was as follows:

Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**APPROVAL OF PHYSICAL THERAPY CONTRACT (051416)** Dr. Hooker moved, seconded by Mrs. Johnston, to approve a contract with MEO Business Group to provide physical therapy services for identified student with disabilities, as appropriate and necessary, for the Summer 2014 school year at \$55 per hour, up to (16) hours. Roll call vote was as follows:

Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

**COMMITTEE REPORTS** – Mrs. Lewis, Personnel Committee Chair, read a statement regarding the SERB process:

“On May 15, 2014, the State Employment Relations Board or SERB ( which meets in Columbus) directed a mail-ballot election wherein the (173) teachers of Indian Hill Schools will have an opportunity to vote by mail during a polling period from May 30 to June 12, 2014, with the tally of ballots to be conducted by SERB on June 19, 2014. On March 14, 2014, the Indian Hill Educators Professional Organization or IHEPO filed a Petition for Representation with SERB seeking to displace the incumbent employee organization, Indian Hill Education Association, OEA/NEA. The June 19 Election is an outcome of this Representation Petition process. The SERB-approved ballot permits the teachers to vote for either IHEPO, or IHEA or no representative. On May 15, SERB also granted the District's motion to stay collective bargaining negotiations pending the outcome of the June 19 Election. SERB will thereafter issue a directive disposing of the Representation matter and lifting the stay. The District will await the outcome of the Election and proceed based on the Election outcome according to SERB regulatory law and process.”

**PUBLIC COMMENTARY** – Mrs. Jane Lance spoke regarding the Teacher Negotiation Process.

**ADJOURNMENT (051417)** Dr. Hooker moved, seconded by Mr. Sharp, to adjourn the May 20, 2014 regular meeting of the Indian Hill Board of Education at 7:54 p.m. Roll call vote was as follows:

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Dr. Hooker, aye  
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

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**Board President**

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**Treasurer**