

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES
Regular Meeting of April 16, 2013**

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, April 16, 2013, at 5:30 p.m., in the Indian Hill School District Offices, 6855 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mr. Grafe
Mr. Lutz

Mrs. Johnston
Mr. Sharp

Mrs. Lewis

Also present were Dr. Miles, Mrs. Toth, Mark Ault, Antonio Shelton, Jennifer Ulland, Melissa Stewart, Jim Nichols, Martha Stephen, Arline Pique, Naomi Horchak-Morris, Janine Hunsche, Phil Clary, Anne Kuhn, Kris Groth, Sue Speno, Rebecca McFarlan, Steve Reger, Phil Said, Kim Given, Amy Mongenas, Lori Klinedinst, Steve Seeger, Connie Hubbard, Ken Stegman, Rebekah and Natalie Miles, the State Champion Mock Trial team and their advisors, the State Champion DECA team, and Forrest Sellers.

EXECUTIVE SESSION (041301) Mrs. Lewis moved, seconded by Mrs. Johnston, to go into Executive Session at 5:30 p.m. to discuss a matter required to be kept confidential by federal law or rules or state statute and teacher contract negotiations. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

The Board reconvened its regular meeting at 6:55 p.m.

MOTION TO RECESS (041302) Mrs. Lewis moved, seconded by Mrs. Johnston, to recess the regular Board meeting at 6:55 p.m. and to reconvene in the Indian Hill High School Multipurpose Room, 6865 Drake Rd., Cincinnati, OH at 7:00 p.m.

The Board reconvened its regular meeting at 7:00 p.m.

PLEDGE OF ALLEGIANCE – Dr. Miles led those in attendance in the recitation of the Pledge of Allegiance.

ADOPTION OF REGULAR MEETING AGENDA (041303) Mr. Sharp moved, seconded by Mr. Lutz, to approve the agenda, as amended, to include the acceptance of a donation from the Cincinnati Bar Association for Mock Trial, approval of an overnight field trip for the Middle School Power of the Pen students, and approval of the Resolution Accepting Amounts and Rates As Determined by the Budget Commission. All members present voted aye. Motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS – Dr. Miles recognized Mr. Steve Reger, Indian Hill High School Social Studies teacher and Mock Trial Advisor, and the Mock Trial students for their accomplishments at the recent State competition bringing back the State Championship. Mock Trial students will advance to national competition next month in Indianapolis, IN.

Dr. Miles recognized Mr. Phil Said, Indian Hill High School DECA teacher, and the DECA students for their accomplishments at the recent State competition bringing back the State Championship as well as many individual and group awards. DECA students will advance to international competition later this month in Anaheim, CA.

HIGH SCHOOL REPORT – Dr. Antonio Shelton, High School Principal, presented a report on several initiatives underway at the High School. Dr. Shelton discussed the work of a faculty committee in developing a mission statement for Indian Hill High School around core values as well as a vision statement about where the high school wants to go in the future. Dr. Shelton reported on several pieces of longitudinal data, including results for college prep testing (AP), college readiness tests (PSAT), National Merit Scholars, and the Ohio Graduation Test (OGT). All indicators have shown stability and/or growth.

Mrs. Jennifer Ulland, Indian Hill High School Assistant Principal, discussed new school security training – A.L.I.C.E. (Alert, Lockdown, Inform, Counter, Evacuate). The High School and the Rangers have been in consultation regarding this training which has now been provided to faculty and staff. Student sessions will occur in May. The Rangers have assisted the District with its more frequent presence in our buildings, lockdown drills, consultations about the security system. There will be an opportunity in late April for individuals to speak with the Rangers about their particular classroom as related to security.

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Dr. Shelton reported on the opportunities presented to students through the Naviance College and Career Readiness Program, including research on colleges, matching career interests with colleges, admission rates for a student's top college choices, college application processes, scholarship opportunities, and more.

Mrs. Becky McFarlan, Indian Hill High School English Department, commented on the new Writing Practice Program (WPP) in extension of the Writing Assessment Program (WrAP). The instant feedback and tutorials in the WPP have been an important factor in the improvement in WrAP scores. Teachers are encouraged by students' attraction to the WPP and believe they are assigning more writing projects than in the past.

Dr. Shelton discussed the AP/Cambridge Capstone Program which will better equip students with the knowledge and skills that are increasingly valued by colleges. The program focuses on interdisciplinary research, critical thinking, and collaboration. This is a two year program involving a seminar course (Year 1) and a research project and (5000 word) report (Year 2). Students completing this program will earn the highly esteemed AP/Cambridge Capstone credential.

ACCEPTANCE OF DONATIONS (041304) Mrs. Johnston moved, seconded by Mrs. Lewis to accept the following donations:

- (1) PTO –
 - a. Primary School – Crystal Clear Science Programs, \$2,375; Cincinnati Nature Center field trip, \$1,103; Gardening with Kids Program, \$439; Cincinnati Zoo field trip (Gr 1), \$800; Cincinnati Playhouse, \$375
 - b. Elementary School – Button Maker, \$513; Lego Robotic Kits and Storage, \$1,025; Carlex Spanish Books, \$162
 - c. Middle School – NASP Archery Starter Kit, \$1,000; Health DVD's, \$280; Bio-Impedance Machines, \$132; Cincinnati Zoo Cat Ambassador Program, \$300; VuPoint Solutions Magic Wand Portable Scanner, \$87; Cincinnati Playhouse, \$375
 - d. High School – Juno Speaker System, \$1,454; Kuta Pre-Algebra Software, \$436; Pinnacle Studio for Braves Beat, \$1,116; Learning Commons Center Equipment, \$1,721; Electronic Science Balances, \$687
- (2) Boosters
 - a. HS Music Dept – Choreographers and Instrumentalists, Spring Concert, \$1,400
 - b. Athletic Dept – D1 Training Program, \$6,000
 - c. HS Literary Magazine, \$1,100
- (3) Indian Hill Public Schools Foundation – 1:1 Technology in Foreign Language Classrooms PD, \$1,000
- (4) Cincinnati Bar Association – Mock Trial Expenses, \$500

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL OF OVERNIGHT FIELD TRIP (041305) Mrs. Johnston moved, seconded by Mrs. Lewis, to approve the overnight field trips, as follows:

- (1) DECA, National Competition, Anaheim, CA, April 24-28, 2013
- (2) Mock Trial, National Competition, Indianapolis, IN, May 8-12, 2013
- (3) Power of the Pen, State Competition, College of Wooster (Ohio), May 23-24, 2013
- (4) Boys Soccer, Strongsville Adidas Showcase, Strongsville, OH, July 26-28, 2013

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

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PERSONNEL ACTIONS (041306) Mrs. Johnston moved, seconded by Mrs. Lewis, to approve the following personnel matters as recommended by the Superintendent:

A. Employment Contracts – beginning 2013-14 year – attachment for Board members only

Employee Name	Bldg/Assignment	% Contract	2013-14 Salary
Broxterman, David	HS/Science	100	\$66,886
Fries, Alexander	MS/Latin	100	\$42,824
Sopko, Amanda	MS/Math	50	\$31,404

B. Nonrenewals of Limited Contracts – At End of 2012-13 Year

Employee Last Name Teachers	Employee First Name	Assignment	Building
Block	Joyce	Substitute	District
Karrasch	Rebecca	Substitute	District
Pavlick	Lucy	Substitute	District
Reyering	Mary Beth	Substitute	District
Rice	Holly	Substitute	District
Robertson	Mary J	Substitute	District
Vaughan	Kelly	Substitute	District

Other Staff

Ball	Julie	Instructional Aide	High
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C. Nonteaching Employment Contract Recommendations – 2013-14 Year

EMPLOYEE	BLDG	ASSIGNMENT	HRLY RATE	CONTRACT RECOMMENDATION
Skylis, Nicole	HS	Media Aide	\$15.77	Renew – 2 year
Darnell, Nicholas	Transportation	Bus Driver	\$21.71	Renew - 2 year
Sidor, Ted	Transportation	Bus Driver	\$19.23	Renew – 2 year
Goble, Jean	Facilities	Custodian	\$14.60	Continuing
Dietz, Michael	District	Network Admin	\$82,446	Renew – 2 year
Gruber, Willam	District	Lead Technician	\$48,093	Renew – 2 year

D. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Andrade	Carolyn	Spanish	Primary/Elem	April 1, 2013
Brownstein	Marcia	French	High	June 30, 2013
Fennell	Beverly	Science	High	June 30, 2013
Huon	Lori	Intervention	Middle	August 19, 2013
Ping	Mary	Grade 1	Primary	June 30, 2013
Shimp	Beverly	ESL	District	June 30, 2013

E. Approval of Supplemental/Personal Service Contracts – 2012-13 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Berry, Andrea	PSC	ATH	Lacrosse Coach, Girls, JV Asst (50% contract)	12%	\$2,199.00
Bauer, Katie	SUPP	ES	Curriculum Writing, Soc Studies, 12/12/2012; 3/5/2013	\$120/day	\$120.00
Martin, Karen	SUPP	ES	Curriculum Writing, Soc Studies, 12/12/2012; 3/5/2013	\$120/day	\$120.00
Rise, Heather	SUPP	ES	Curriculum Writing, Soc Studies, 12/12/2012; 3/5/2013	\$120/day	\$120.00

F. Tuition Reimbursements

EMPLOYEE	COURSE	COLLEGE	TUITION
Cristina Smith	Special Ed in Early Childhood	Univ of Phoenix	\$525.00
Jennifer Ulland	Legal Issues In Education	Ashland Univ	\$516.00

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PERSONNEL ACTIONS (041306) – continued

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL OF MINUTES (041307) Mrs. Lewis moved, seconded by Mr. Sharp, to approve the minutes of the March 12, 2013 meeting, as written. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL OF FINANCIAL REPORTS (041308) Mrs. Lewis moved, seconded by Mr. Sharp, to approve the financial reports for the month ended March 31, 2013 including Fund Reports and Expenditure/Warrant Listings totaling \$2,682,666.68, as follows:

General Fund	\$2,207,328.61
Bond Retirement Fund	\$25,621.57
Permanent Improvement Fund	\$29,304.08
Enterprise Funds	\$58,562.89
Special Revenue Funds	\$343,795.50
Special Trust Funds	\$0.00
Agency Funds	\$18,054.03

TOTAL ALL FUNDS, March 31, 2013

\$2,682,666.68

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL TO PAY INVOICES (041309) Mrs. Lewis moved, seconded by Mr. Sharp, to approve the following invoices prior to payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
3 rd Floor Promotions	Wellness 5K Event-Board Office	\$3,486.56
Clarke Power Services	Bus Repair & Parts-Transportation	\$4,556.76
Gallant Professional Services	Baseball & Softball Field Mound Renovation -Maintenance	\$3,250.00

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL OF HAMILTON COUNTY ESC CONTRACT (041310) Mrs. Lewis moved, seconded by Mr. Sharp, to enter into an agreement with the Hamilton County Educational Service Center (HCESSC) to cooperatively provide the following services as following for the 2013-14 school year:

EARLY CHILDHOOD SERVICES:

Early Childhood (Preschool) Program (half day) at facilities arranged by the HCESSC – Rates to be determined.

GREATER CINCINNATI SUBSTITUTE SOLUTION SERVICE:

Consortium Membership for more than 300 employees on system @ \$3,500 annually

Current Customer Membership (join before 6/30/02) \$1.75 per month (10 mos) per replaceable employee (est. 212 employees)

Current Customer Membership (join before 6/30/02) \$.85 per month (10 mos) per non-replaceable employee (est. 92 employees)

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APPROVAL OF HAMILTON COUNTY ESC CONTRACT (041310) - continued

GREATER CINCINNATI APPLICATION SYSTEM:

Consortium Membership @ \$2,000 annually

BASIC SERVICES includes membership in the HCESC instructional consortium; telephone and email consultation and support; support and resources for consortium curriculum development and proficiency test support; assessment projects, technology consortium including information, project opportunities, software preview guide, technology coordinator support; mentor and Goals 2000 consortiums, information dissemination and statewide liaison activities for professional associations, state department of education and related entities; instructional council, grant participation opportunities, principal support, professional development consortium membership and opportunities, teacher networks, resource materials sharing and identification. Districts below 2,500 ADM @ \$13,575 annually

ASSISTIVE TECHNOLOGY CONSORTIUM SERVICES: Districts below 2,000 ADM @ \$3,350 annually

ATTENDANCE SERVICES/DIVERSIONARY COURT/CASE COORDINATION: Estimated 10 days annually, \$4,800

HEARING IMPAIRED SERVICES:

SST Services for students with Hearing Impairments @ \$126 per hour

Interpreter Services for students with Hearing Impairments @ \$57,600 annually per student

Hourly Interpreter Services @ \$44.00 per hour

Audiological Consultation Services @ \$140 per hour

FM Amplification Equipment – Rates to be Determined.

PATHWAYS TO EMPLOYMENT - Full day for cross categorical post-high school students @ \$22,000 annually

PSYCHOLOGICAL SERVICES:

Staff Development for (2) District Hired School Psychologist(s) @ \$610 per psychologist annually

VISUALLY IMPAIRED SERVICES:

SST Services for students with Visual Impairments @ \$144 per hour

Orientation & Mobility Instruction for students w/Visual Impairment @ \$144 per hour

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL OF ARAMARK CONTRACT (041311) Mrs. Lewis moved, seconded by Mr. Sharp, to approve the service contract with the ARAMARK Corporation to provide food services management for the 2013-2014 fiscal year at a per meal rate of \$3.47 per lunch meal served, and \$2.98 per a la carte meal served (no increase from current year). Lunch and milk prices are approved as follows: Primary and Elementary, \$2.75; Middle, \$3.00 and \$3.25; High School, \$3.25, \$3.50, and \$3.65. Milk will be \$.60 per carton. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

RESOLUTION TO REJECT SCHOOL BUS BID (041312) Mrs. Lewis moved, seconded by Mr. Sharp, to reject all school bus bids received by the District on March 22, 2013. Further, the District would undergo another bidding process for the purchase of 1-2 71-passenger school buses. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

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APPROVAL OF BID FOR PRIMARY SCHOOL AIR COOLED CHILLER INSTALLATION (041313) Mrs. Lewis moved, seconded by Mr. Sharp to approve the lowest responsible bid from Artic Heating & Air Conditioning in the amount of \$108,400, for the installation of the air cooled chiller and installation of underground piping (Alternate #1) at Indian Hill Primary School. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL OF BID FOR DISTRICTWIDE VIDEO SURVEILLANCE PROJECT (041314) Mrs. Lewis moved, seconded by Mr. Sharp to approve the lowest responsible bid from Forward Edge in the amount of \$211,973, for the installation of a Districtwide Video Surveillance System. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

RESOLUTION ACCEPTING AMOUNTS AND RATES FOR 2012 (041315) Mrs. Lewis moved, seconded by Mr. Sharp, to approve the following resolution:

WHEREAS, this Board of Education, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2013; and

WHEREAS, the Budget Commission of Hamilton County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by the Board and what part thereof is without and what part within the ten mill limitation; therefore be it

RESOLVED, by the Board of Education of the Indian Hill Exempted Village School District, Hamilton County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, are and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said Board of Education the rate of each tax necessary to be levied within and without the ten mill limitations as follows:

General Fund	Outside Mills	36.51	\$19,501,335
	Inside Mills	5.16	\$ 5,827,240
Bond Retirement Fund	Outside Mills	3.14	\$ 3,546,033
Permanent Improvement	Inside Mills	1.25	\$ 1,411,638

RESOLVED, that the Treasurer of this Board of Education be, and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

COMMITTEE REPORTS –Mr. Sharp, Finance Committee Chair, reported on a recent Finance Committee meeting and that Finance Committee work will continue in light of the state budget and other pressures on the District's finances. Mr. Lutz, Operations Committee Chair, reported that the bidding process is underway for the Turf Replacement Projects at Tomahawk Stadium and the Shawnee Soccer Field. Mr. Ken Stegman reported that the Village Planning Commission had approved the District's request to replace the natural turf at Shawnee Field with synthetic turf (including the drainage) should the Board of Education decide to accept the bid for that project. Bids will be opened on April 30 for this project. A special meeting of the Board will be requested for May 7, 2013 to consider the bids.

PUBLIC COMMENTARY – Mrs. Stephen announced the District Wellness Committee 2nd Annual 5K Walk/Run on April 27, 2013. Registration is underway and can be found on the District's website.

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ADJOURNMENT (041316) Mrs. Lewis moved, seconded by Mrs. Johnston, to adjourn the April 16, 2013, regular meeting of the Indian Hill Board of Education at 8:04 p.m. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

Board President

Treasurer