

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES
Regular Meeting of December 11, 2012**

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, December 11, 2012, at 7:00 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mr. Grafe
Mr. Lutz

Mrs. Johnston
Mr. Sharp

Mrs. Lewis

Also present were Dr. Miles, Mrs. Toth, Mark Ault, Jim Nichols, Melissa Stewart, Josh Kauffman, Bridgette Ridley, Antonio Shelton, Martha Stephen, Naomi Horchak-Morris, Kris Groth, Pat Bartholomew, Steve Seeger, Lisa Schauer, Heather Milligan, Forrest Sellers, and others.

EXECUTIVE SESSION (121201) Mr. Grafe moved, seconded by Mr. Sharp, to move into Executive Session to consider personnel matters related to the appointment of school employees. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

The Board reconvened its regular meeting at 7:30 p.m.

PLEDGE OF ALLEGIANCE – Dr. Miles led the recitation of the Pledge of Allegiance with those in attendance.

ADOPTION OF REGULAR MEETING AGENDA (121202) Mr. Grafe moved, seconded by Mr. Lutz, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include personnel recommendations for supplemental contracts, and a leave of absence. All members present voted aye. Motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS – Dr. Miles paused briefly to reflect on Mrs. Andrea Weis' 19 years of service to the Indian Hill Schools. Dr. Miles commended the staff, and in particular Mr. Kauffman and Mrs. Ridley, in their extraordinary communication and support for students and staff both academically and emotionally during this sad and difficult time for our community.

Dr. Miles also distributed cohort data as requested by the Board on the progress of students on the metrics of the State Report Card.

ELEMENTARY SCHOOL REPORT – Dr. Melissa Stewart, Principal of Indian Hill Elementary, provided a report on the ongoing work at Indian Hill Elementary to increase student achievement by planning for purposeful instruction based on data from student performance. A new initiative, Exploration Time, has come about in response to our use of data to inform decisions and collaborative professional conversation related to improving student achievement. Exploration Time is offered to students up to twice weekly and provides students with a focused block of time for additional instructional practice and enrichment in reading and math. Exploration Time is supported by all staff members including the Unified Arts teachers. Exploration Time has been the catalyst for greater growth for all students in core subject areas. Another area of focus presented was our Spanish foreign language offering to students. Teaching Proficiency through Reading and Storytelling (TPRS) helps students with comprehension through repetition and personalization; gesturing for vocabulary building, acting out short stories, and reading are a few strategies used to acquire language skills.

PERSONNEL ACTIONS (121203) Mr. Sharp moved, seconded by Mrs. Lewis, to approve the following personnel matters as recommended by the Superintendent:

A. Approval of Supplemental/Personal Service Contracts – 2012-13 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Milligan, Heather	SUPP	ES	Student Teacher Placement - Fall 2012 (Mt. St. Joseph)		\$172.41
Clary, Phil	SUPP	HS	PowWow Accompanist		\$2,000.00
Barker, Donald	SUPP	HS	PowWow Orchestra Director		\$1,500.00

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PERSONNEL ACTIONS (121203) - continued

A. Approval of Supplemental/Personal Service Contracts – 2012-13 year - continued

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Neuenschwander, Jess	PSC	HS	Marching Band Instructor, Color Guard-Aug-Nov 2012		\$1,000.00
Schmitt, Julie	PSC	HS	SAT Review Evening Class, 2012-13, est 50 hrs	\$35/hr	\$1,750.00
Browning, Robert	PSC	MS	Orchestra Sectional Rehearsals (Low String), Nov 2012		\$100.00

B. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Dold	John	Custodian	High School	December 31, 2012

C. Leave of Absence – Unpaid Medical

Last Name	First Name	Assignment	Building	Effective Date
Kuwatch	Michael	Bus Driver	Transportation	Until December 31, 2012

D. Tuition Reimbursements

EMPLOYEE	COURSE	COLLEGE	TUITION
Cynthia Adkins	Understanding ELA Common Core	Ashland Univ	\$175.00
Katherine Bauer	Understanding ELA Common Core	Ashland Univ	\$175.00
Kari Lewis	Tech Tools For Teachers 2012	Ashland Univ	\$556.00
Heather Milligan	Tech Tools For Teachers 2012	Ashland Univ	\$556.00
Erin Sprang	Tech Tools For Teachers 2012	Ashland Univ	\$556.00

Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

APPROVAL OF MINUTES (121204) Mr. Sharp moved, seconded by Mr. Lutz, to approve the minutes of the November 13, 2012 meeting, as presented. Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, abstain
Mr. Lutz, aye	Mr. Sharp, aye	

APPROVAL OF FINANCIAL REPORTS (121205) Mrs. Lewis moved, seconded by Mr. Grafe, to approve the financial reports for the month ending November 30, 2012 including Investment Reports, Fund Reports and Warrant Listings, totaling \$6,282,650.74, as presented:

General Fund	\$3,105,682.03
Bond Retirement Fund	\$2,926,896.88
Permanent Improvement	\$4,890.00
Enterprise Funds	\$47,746.59
Special Revenue Funds	\$152,745.04
Special Trust Funds	\$0.00
Agency Funds	\$44,690.20
TOTAL ALL FUNDS, November 30, 2012	\$6,282,650.74

Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

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APPROVAL TO PAY INVOICES (121206) Mrs. Lewis moved, seconded by Mr. Grafe, to approve the following invoices for payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
D1 Sports Training	Sports Training-Athletics	\$6,000.00
Enquirer Printing	Student Directories-Technology	\$6,625.00
Overhead Door	Service Bus Garage Doors-Maintenance	\$3,336.75
Scholastic Book Fairs	Fall Book Fair-Elementary School	\$4,574.82
Transportation Department	10/2012 Field Trips-Athletics	\$8,640.44

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

COMMITTEE REPORTS – Mrs. Lewis, Personnel Committee, reported on the recent Professional Relations Committee meeting, held December 10, 2012. Topics included 2014-15 school calendar, support staff in the offices and at recess, and professional relations as a communication vehicle with a balanced approach.

Mr. Sharp, Finance Committee, thanked Mrs. Johnston for her stellar performance and leadership in 2012 as Board President.

PUBLIC COMMENTARY – None.

Mrs. Johnston announced the Organizational meeting of the Board of Education will be January 8, 2013.

ADJOURNMENT (121207) Mrs. Lewis moved, seconded by Mr. Sharp, to adjourn the December 11, 2012 regular meeting of the Indian Hill Board of Education at 8:12 p.m. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

Board President

Treasurer