

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT**  
**MINUTES**  
**Special Meeting of May 16, 2012**

A special meeting of the Indian Hill Exempted Village School District was held on Wednesday, May 16, 2012, at 6:00 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mr. Grafe  
Mr. Lutz

Mrs. Johnston  
Mr. Sharp

Mrs. Lewis

Also present were Dr. Knudson, Mrs. Toth, Martha Stephen, Melissa Burgess, Andrea Weis, and Forrest Sellers.

**EXECUTIVE SESSION (051219)** Mr. Grafe moved, seconded by Mrs. Lewis, to move into executive session to discuss a personnel matter related to the appointment of a Superintendent. Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

The Board reconvened its special meeting at 6:45 p.m.

**ADOPTION OF SPECIAL MEETING AGENDA (051220)** Mrs. Lewis moved, seconded by Mr. Grafe, to adopt the agenda of the special meeting of the Indian Hill Board of Education, as amended, to include an employment recommendation for Mark Atwood, accept the resignations of Meghan Lawson and Kimberly Miller, approve summer help and tuition reimbursement, and change the designation of Mock Trial from a Category C to a Category B for the 2012-13 school year, and to consider a recommendation to award a bid for the Primary School Roof Replacement Project. All members voted aye. Motion carried.

**PERSONNEL ACTIONS (051221)** Mr. Sharp moved, seconded by Mr. Lutz, to approve the following personnel matters as recommended by the Superintendent:

A. Employment Contracts – beginning 2012-13

Employee Name	Bldg/Assignment	% Contract	2012-13 Salary
Mark Atwood	HS/Latin	100	\$58,118

B. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Lawson	Meghan	English	Middle	August 20, 2012
Miller	Kimberly	Principal	Middle	July 31, 2012

C. Approval of Summer Facilities Help - \$10 per hour

Tom Dietz	Mark Tyler	Kris Downs, II
John Santos	Austin Hayslip	Patrick Moren
Ethan Daiker	Greg Burress	

D. Tuition Reimbursements

EMPLOYEE	COURSE	COLLEGE	TUITION
Mandy Fontaine	Educational Administration	XU	\$1,728.00
Mandy Fontaine	Principalship	XU	\$576.00

E. Approval to designate Mock Trial supplemental contract to a Category B, \$3,607, (from Category C, \$2,164) beginning with the 2012-2013 year due to the numbers of students involved, length of season and various levels of competition in which our students participate.

Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

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**APPROVAL OF CONTRACT OFFER TO A NEW SUPERINTENDENT, AUTHORIZATION FOR PERSONNEL COMMITTEE CHAIR TO PROPOSE SAID OFFER, AND AUTHORIZATION FOR PRESIDENT AND TREASURER TO EXECUTE SAID CONTRACT IN SUBSTANTIALLY THE SAME FORM (051222)**

Mr. Sharp moved, seconded by Mr. Grafe, to authorize Mrs. Kim Lewis, Personnel Committee Chairperson, to propose an offer of employment to Dr. Mark T. Miles of Kansas City, Missouri, as Superintendent of Indian Hill Schools for a period of three years commencing August 1, 2012. If the offer is accepted by Dr. Miles, then the Board further authorizes the Board President, Mrs. Elizabeth Johnston, and the Treasurer, Mrs. Julia Toth, to execute said contract in substantially the same form as presented and approved by the Board. Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

**APPROVAL OF PRIMARY SCHOOL ROOF REPLACEMENT BID (051223)** Mr. Grafe moved, seconded by Mrs. Lewis, to accept the lowest responsible bid from Imbus Roofing Company, Inc., in the combined amount of \$331,940, for the Primary School Roof Replacement Project (Sections A-1, B, and A-2, as specified). Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

**ADJOURNMENT (051224)** Mr. Sharp moved, seconded by Mrs. Lewis, to adjourn the May 16, 2012 special meeting of the Indian Hill Board of Education at 6:59 p.m. Roll call vote was as follows:

Mr. Grafe, aye  
Mr. Lutz, aye

Mrs. Johnston, aye  
Mr. Sharp, aye

Mrs. Lewis, aye

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**Board President**

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**Treasurer**