

INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT

MINUTES

Regular Meeting of March 13, 2012

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, March 13, 2012, at 6:30 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mrs. Johnston
Mr. Sharp

Mrs. Lewis

Mr. Lutz

Mr. Grafe was not present.

Also present were Dr. Knudson, Mrs. Toth, Mark Ault, Tracy Quattrone, Jim Nichols, Melissa Stewart, Kim Miller, Antonio Shelton, Forrest Sellers, Steve Seeger, Terry Mullenax, Jennifer Apanites, Cindy Adkins, Naomi Horchak-Morris, Steve Reger, Aaron Hall, Julia Horst, Laurin Schwab, Gloria Park, John Meng, Catherine Fei, Jordan Conn, Dan Wenstrup, Shawn Evans, and others.

EXECUTIVE SESSION (031201) Mrs. Lewis moved, seconded by Mr. Sharp, to move into Executive Session at 6:30 p.m. to discuss a personnel matter. Roll call vote was as follows:

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

Mr. Lutz, aye

The Board reconvened its regular meeting at 7:30 p.m. in the Indian Hill High School Multipurpose Room.

PLEDGE OF ALLEGIANCE – Mrs. Johnston led the recitation of the Pledge of Allegiance with those in attendance.

ADOPTION OF REGULAR MEETING AGENDA (031202) Mrs. Lewis moved, seconded by Mr. Sharp, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include approval of supplemental contracts; and approval of bids for Air Handler Units and a High Efficiency Boiler. All members voted aye. Motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS – Dr. Knudson announced that the Women's Chorus and Premiers participated in the recent OMEA competition and garnered 3 Superior ratings. Mock Trial students won their third State Championship in four years. The District recognized the students and their advisor, Mr. Steve Reger, who were in attendance. Mock Trial students will advance to national competition in Albuquerque, New Mexico in May.

ELEMENTARY SCHOOL REPORT – Mrs. Stewart, Principal of Indian Hill Elementary, provided a focused report on a new initiative: Exploration Time. Exploration Time has come about in response to our use of data to inform decisions and collaborative professional conversation related to improving student achievement. Exploration Time is offered to students up to twice weekly and provides students with a focused block of time for additional instructional practice and enrichment in reading and math. Exploration Time is supported by all staff members including the Unified Arts teachers. Exploration Time has been the catalyst for greater growth for all students in core subject areas. Its ultimate purpose is to increase student achievement by planning for purposeful instruction based on data from student performance.

POLICY REVISIONS: FIRST READING – Dr. Knudson presented for first reading two policies which must be revised because of recent legislation (the Jessica Logan Act): File E-12, Acceptable Use of Technology, and File J-25, Hazing and Bullying. Second reading and approval are anticipated in April.

APPROVAL OF STUDENT FEES –2012-13 school year (031203) Mrs. Lewis moved, seconded by Mr. Sharp, to approve the student fees for the 2012-13 school year, as follows:

	2011-12	2012-13	\$ Chg	
Primary School				
General/Instructional - K	\$ 35.00	\$ 40.00	\$ 5.00	incl consummable science materials
General/Instructional - 1-2	\$ 35.00	\$ 40.00	\$ 5.00	incl consummable science materials

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APPROVAL OF STUDENT FEES –2012-13 school year (031203) - continued

	2011-12	2012-13	\$ Chg	
Elementary School				
General/Instructional - Gr 3	\$ 25.00	\$ 35.00	\$ 10.00	incl consummable art/science materials/wkbooks
General/Instructional - Gr 4	\$ 25.00	\$ 35.00	\$ 10.00	incl consummable art/science materials/wkbooks
General/Instructional - Gr 5	\$ 25.00	\$ 35.00	\$ 10.00	incl consummable art/science materials/wkbooks
Middle School				
General/Instructional - 6-8	\$ 45.00	\$ 45.00	\$ -	incl grammar wrkbk/consummable art/science materials
High School				
General/Instructional - 9-12	\$ 10.00	\$ 10.00	\$ -	includes Naviance Access Fee for all students
Graduation Fee	\$ 73.50	\$ 75.00	\$ 1.50	Direct charge: caps, gowns, name cards, tassel
Roses	\$ 19.00	\$ 19.00	\$ -	Direct charge: florist
Plan Book	\$ 5.00	\$ 5.00	\$ -	
Art, Art History, AP	\$ 13.00	\$ 13.00	\$ -	
Art I, II, III	\$ 13.00	\$ 15.00	\$ 2.00	
Art, Ceramics I, II	\$ 18.00	\$ 20.00	\$ 2.00	
Art, Crafts	\$ 18.00	\$ 18.00	\$ -	
Art, Photo, I, II, Adv	\$ 21.00	\$ 21.00	\$ -	
Art, Studio Art AP	\$ 23.00	\$ 23.00	\$ -	
Marketing I	\$ -	\$ -	\$ -	
Marketing II, III	\$ 15.00	\$ 15.00	\$ -	
Sports/Entertainment				
Mgt/Marketing	\$ -	\$ -	\$ -	
Marketing Internship	\$ -	\$ -	\$ -	
Theatre Arts I, II	\$ -	\$ -	\$ -	
Speech	\$ -	\$ -	\$ -	
Intro to Film: Visual Literacy	\$ -	\$ -	\$ -	
English, Creative Writing	\$ 28.00	\$ 28.00	\$ -	
The Novel	\$ -	\$ -	\$ -	
English 9, Adv	\$ 15.00	\$ 15.00	\$ -	does not include cost of novels
English 9	\$ 15.00	\$ 15.00	\$ -	does not include cost of novels
English 10, Adv	\$ -	\$ -	\$ -	does not include cost of novels
English 10	\$ -	\$ -	\$ -	does not include cost of novels
English 11, AP	\$ -	\$ -	\$ -	does not include cost of novels
English 11	\$ -	\$ -	\$ -	does not include cost of novels
English 12, AP	\$ -	\$ -	\$ -	does not include cost of novels
English 12	\$ -	\$ -	\$ -	does not include cost of novels
Chinese Culture-Language AP	\$ -	\$ -	\$ -	
Mandarin I, II, III	\$ -	\$ 24.00	\$ 24.00	
French, I, II, III,	\$ 17.00	\$ 15.00	\$ (2.00)	incl workbooks
French IV, V	\$ -	\$ -	\$ -	
French, AP	\$ 48.00	\$ 48.00	\$ -	incl workbook
Latin I, II	\$ -	\$ -	\$ -	
Latin III	\$ 38.00	\$ 38.00	\$ -	incl workbooks
Latin IV, V	\$ -	\$ -	\$ -	
Latin V, AP	\$ -	\$ -	\$ -	
Spanish I, II, III	\$ 15.00	\$ 15.00	\$ -	incl workbooks
Spanish, AP	\$ 75.00	\$ 75.00	\$ -	incl workbooks (3)
Spanish IV, V	\$ 13.00	\$ 13.00	\$ -	incl workbooks
Spanish Literature, AP	\$ -	\$ -	\$ -	

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APPROVAL OF STUDENT FEES –2012-13 school year (031203) - continued

	2011-12	2012-13	\$ Chg	
Health	\$ -	\$ -	\$ -	
Algebra II, Advanced	\$ -	\$ -	\$ -	
Geometry, Geometry Concepts	\$ -	\$ -	\$ -	
Algebra I, Alg I Concepts	\$ -	\$ -	\$ -	
Precalculus, Advanced Precalculus	\$ -	\$ -	\$ -	
Algebra & Trigonometry, Integrated	\$ -	\$ -	\$ -	
OGT Concepts and Strategies	\$ -	\$ -	\$ -	
Analysis	\$ -	\$ -	\$ -	
Algebra II, Alg II Concepts	\$ -	\$ -	\$ -	
Calculus, AP Calculus (AB, BC)	\$ -	\$ -	\$ -	
Statistics, AP	\$ -	\$ -	\$ -	
Band	\$ 50.00	\$ 50.00	\$ -	
Band/Orchestra	\$ 60.00	\$ 60.00	\$ -	
Band/Chorus	\$ 60.00	\$ 60.00	\$ -	
Chorus - All	\$ 10.00	\$ 10.00	\$ -	
Music Theory, AP	\$ -	\$ -	\$ -	
Orchestra	\$ 10.00	\$ 10.00	\$ -	
Orchestra/Chorus	\$ 20.00	\$ 20.00	\$ -	
PE/Wellness II, Strength, Aerobics	\$ -	\$ -	\$ -	
PE/Wellness I	\$ -	\$ -	\$ -	
Outdoor Education	\$ 50.00	\$ 50.00	\$ -	Field Trip Admissions Costs
Biology, AP	\$ 20.00	\$ 20.00	\$ -	incl lab books
Anatomy/Physiology	\$ 10.00	\$ 20.00	\$ 10.00	
Biology I	\$ 10.00	\$ 12.00	\$ 2.00	
Applied Science	\$ 18.00	\$ 18.00	\$ -	
Watershed Studies	\$ 10.00	\$ 12.00	\$ 2.00	
Chemistry, AP	\$ 10.00	\$ 10.00	\$ -	incl lab books
Chemistry, Advanced	\$ 10.00	\$ 13.00	\$ 3.00	
Chemistry	\$ 10.00	\$ 13.00	\$ 3.00	
Chemistry, Seminar	\$ 10.00	\$ 13.00	\$ 3.00	
Chemistry, Applied	\$ 10.00	\$ 10.00	\$ -	
Environmental Science, AP	\$ 20.00	\$ 20.00	\$ -	incl lab books
Environmental Science	\$ 10.00	\$ 19.00	\$ 9.00	
Physics, AP	\$ -	\$ -	\$ -	
Physics	\$ 10.00	\$ 10.00	\$ -	
U.S. Government & Politics, AP	\$ -	\$ -	\$ -	
U.S. Government	\$ -	\$ -	\$ -	
Contemporary American Politics	\$ -	\$ -	\$ -	
State and Local Government	\$ -	\$ -	\$ -	
Economics	\$ -	\$ -	\$ -	
Psychology	\$ -	\$ -	\$ -	
World History, AP	\$ -	\$ -	\$ -	
Psychology, AP	\$ -	\$ -	\$ -	
Human Geography, AP	\$ -	\$ -	\$ -	
European History, AP	\$ -	\$ -	\$ -	
Non-West Modern World History	\$ -	\$ -	\$ -	
World History	\$ -	\$ -	\$ -	
United States History, AP	\$ -	\$ -	\$ -	
United States History	\$ -	\$ -	\$ -	

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Economics, AP	\$ 33.00	\$ 33.00	\$ -
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APPROVAL OF STUDENT FEES –2012-13 school year (031203) - continued

	2011-12	2012-13	\$ Chg	
Leadership Theory and Practice	\$ -	\$ -	\$ -	
App Tech, Info Technology I, II	\$ 15.00	\$ 15.00	\$ -	
App Tech, Web Design/Dev	\$ 15.00	\$ 15.00	\$ -	
App Tech, Computer Programming	\$ 15.00	\$ 15.00	\$ -	
App Tech, Video Tech I, II	\$ 15.00	\$ 15.00	\$ -	
App Tech, CADD I, II	\$ 15.00	\$ 15.00	\$ -	
App Tech, Architect Drawing I, II	\$ 15.00	\$ 15.00	\$ -	
App Tech, Engineering Future	\$ 18.00	\$ 18.00	\$ -	
Career Investigation	\$ 18.00	\$ 18.00	\$ -	
Financial Management I, II	\$ 18.00	\$ 18.00	\$ -	
College Life Skills	\$ 18.00	\$ 18.00	\$ -	
Gourmet Cuisine	\$ 45.00	\$ 45.00	\$ -	
Food and Nutrition	\$ 25.00	\$ 25.00	\$ -	
Adv Placement Courses-Test	\$ 87.00	\$ 87.00	\$ -	Direct Charge: College Board sets AP fees in June

Roll call vote was as follows:

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

Mr. Lutz, aye

APPROVAL OF OVERNIGHT FIELD TRIP (031204) Mrs. Lewis moved, seconded by Mr. Sharp, to approve the following overnight field trips:

- (1) DECA Students, Ohio DECA State Competition, Columbus, OH, March 16-17, 2012
(2) Mock Trial, State Competition, Columbus, OH, March 7-10, 2012

Roll call vote was as follows:

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

Mr. Lutz, aye

PERSONNEL ACTIONS (031205) Mrs. Lewis moved, seconded by Mr. Sharp, to approve the following personnel matters as recommended by the Superintendent:

A. Approval of Supplemental/Personal Service Contracts – 2011-12 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Whitt, Richard	SUPP	ATH	Baseball Coach, JV	9%	\$3,298.00
Marshall, David	PSC	ATH	Basketball Coach, Girls, Sectional Competition	0.5%	\$183.00
Lander, William (Lou)	PSC	ATH	Softball Coach, Asst Varsity - 20%	9%	\$660.00
Augenstein, Jeremy	PSC	ATH	Softball Coach, Asst Varsity - 80%	9%	\$2,638.00
Bloomstrom, Gretchen	SUPP	ATH	Swim/Dive Co-Coach, Sectional/District/State Competition	1%	\$366.00
Young, Marc	PSC	ATH	Tennis Coach, Boys, JV	6%	\$2,198.00
Dunlevy, Cole	PSC	ES	OH Achievement Test Prep Tutor (Boost), ES, 31 hrs max	\$31.49/hr	\$976.19
Milligan, Heather	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES, 31 hrs max	\$31.49/hr	\$976.19
Shova, Lauren	PSC	ES	OH Achievement Test Prep Tutor (Boost), ES, 31 hrs max	\$31.49/hr	\$976.19
Wells, Jeffrey	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES, 31 hrs max	\$31.49/hr	\$976.19
Beauregard, Nancy	SUPP	MS	OAA Prep Tutor Planning, MS - not to exceed 10 hrs	\$31.49/hr	\$314.90
Carr, Melanie	SUPP	MS	OAA Prep Tutor Planning, MS - not to exceed 10 hrs	\$31.49/hr	\$314.90
Cook, Debbie	SUPP	MS	OAA Prep Tutor Planning, MS - not to exceed 10 hrs	\$31.49/hr	\$314.90
Dean, Rochelle	SUPP	MS	OAA Prep Tutor Planning, MS - not to exceed 10 hrs	\$31.49/hr	\$314.90

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PERSONNEL ACTIONS (031205) – continued

Approval of Supplemental/Personal Service Contracts – 2011-12 year - continued

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Dillenburger, Katie	SUPP	MS	OAA Prep Tutor Planning, MS - not to exceed 10 hrs	\$31.49/hr	\$314.90
Duncan, Michael	SUPP	MS	OAA Prep Tutor Planning, MS - not to exceed 10 hrs	\$31.49/hr	\$314.90
Fahrenkamp, Paula	SUPP	MS	OAA Prep Tutor Planning, MS - not to exceed 10 hrs	\$31.49/hr	\$314.90
Hayslip, Vera	SUPP	MS	OAA Prep Tutor Planning, MS - not to exceed 10 hrs	\$31.49/hr	\$314.90
Lawson, Meghan	SUPP	MS	OAA Prep Tutor Planning, MS - not to exceed 10 hrs	\$31.49/hr	\$314.90
Miller, Mark	SUPP	MS	OAA Prep Tutor Planning, MS - not to exceed 10 hrs	\$31.49/hr	\$314.90
Morrison, Ashley	SUPP	MS	OAA Prep Tutor Planning, MS - not to exceed 10 hrs	\$31.49/hr	\$314.90
Roark, Antoinette	SUPP	MS	OAA Prep Tutor Planning, MS - not to exceed 10 hrs	\$31.49/hr	\$314.90
Rogers, Glen	SUPP	MS	OAA Prep Tutor Planning, MS - not to exceed 10 hrs	\$31.49/hr	\$314.90
Theisen, Mike	SUPP	MS	OAA Prep Tutor Planning, MS - not to exceed 10 hrs	\$31.49/hr	\$314.90
Weaver, Brian	SUPP	MS	OAA Prep Tutor Planning, MS - not to exceed 10 hrs	\$31.49/hr	\$314.90

B. Approval of Administrative Contracts

EMPLOYEE	CURRENT ASSIGNMENT	CONTRACT TERM	EFFECTIVE DATE
Mark Ault	Assistant Superintendent	3 years	Beginning August 1, 2012
Christopher Heybruch	Assistant Principal	3 years	Beginning August 1, 2012
Kimberly Miller	Principal	3 years	Beginning August 1, 2012
James Nichols	Principal	3 years	Beginning August 1, 2012
Antonio Shelton	Principal	3 years	Beginning August 1, 2012
Deborah Humbert	Administrative Assistant	3 years	Beginning August 1, 2012

C. Leave of Absence – Unpaid Medical

Last Name	First Name	Assignment	Building	Effective Date
Kuwatch	Michael	Bus Driver	Transportation	Until April 30, 2012

D. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Brown	Robert	Custodian	Middle School	June 30, 2012
Smith	Kristy	Math	High School	June 30, 2012
Little	Sherwin	Latin	High School	March 13, 2012

Roll call vote was as follows:

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

Mr. Lutz, aye

APPROVAL OF MINUTES (031206) Mr. Sharp moved, seconded by Mr. Lutz, to approve the minutes of the February 14, 2012 meeting as written. Roll call vote was as follows:

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

Mr. Lutz, aye

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APPROVAL OF FINANCIAL REPORTS (031207) Mr. Sharp moved, seconded by Mr. Lutz, to approve the financial reports for the month ended February 29, 2012 including Fund Reports and Expenditure/Warrant Listings totaling \$2,390,588.67:

General Fund	\$2,254,217.00
Bond Retirement Fund	\$0.00
Permanent Improvement Fund	-\$7,600.00
Enterprise Funds	\$1,677.60
Special Revenue Funds	\$127,592.09
Special Trust Funds	\$0.00
Agency Funds	\$14,701.98
TOTAL ALL FUNDS, February 29, 2012	\$2,390,588.67

Roll call vote was as follows:

Mrs. Johnston, aye	Mrs. Lewis, aye	Mr. Lutz, aye
Mr. Sharp, aye		

APPROVAL TO PAY INVOICES (031208) Mr. Sharp moved, seconded by Mr. Lutz, to approve the following invoices prior to payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
Motz Engineering	Engineering Fee-MS Rooftop Air Handling Unit-Maintenance	\$9,000.00
Transportation Department	01/2012 Field Trips-Athletics	\$4,862.68

Roll call vote was as follows:

Mrs. Johnston, aye	Mrs. Lewis, aye	Mr. Lutz, aye
Mr. Sharp, aye		

APPROVAL OF ONLINE PAYMENT VENDOR (031209) Mr. Sharp moved, seconded by Mr. Lutz, to approve SPS EZPay to provide online payment services for parents in remitting students' fees, lunch services, etc. Roll call vote was as follows:

Mrs. Johnston, aye	Mrs. Lewis, aye	Mr. Lutz, aye
Mr. Sharp, aye		

APPROVAL OF BIDS – MIDDLE SCHOOL AIR HANDLER UNITS (031210) Mr. Sharp moved, seconded by Mr. Lutz, to approve the lowest responsible bid for the purchase of (3) Air Handler Units for the Middle School, as follows:

WRP Associates	\$178,000
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Roll call vote was as follows:

Mrs. Johnston, aye	Mrs. Lewis, aye	Mr. Lutz, aye
Mr. Sharp, aye		

APPROVAL OF BIDS – PRIMARY SCHOOL HIGH EFFICIENCY BOILER (031211) Mr. Sharp moved, seconded by Mr. Lutz, to approve the lowest responsible bid for the purchase of (1) High Efficiency Boiler for the Primary School, as follows:

Blackmore and Glunt, Inc.	\$30,000
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Roll call vote was as follows:

Mrs. Johnston, aye	Mrs. Lewis, aye	Mr. Lutz, aye
Mr. Sharp, aye		

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COMMITTEE REPORTS – Mr. Sharp, Finance Committee, commented on the Finance Committee’s support for a convenient way for parents to pay students’ fees, but noted that the availability to pay by check or cash will be continued as well. Additionally, Mr. Sharp reported on the work of the Finance Committee to put forth an RFP for Investment Services noting that it had been some years since an RFP was issued. Finally, Mr. Sharp noted that the good news of our students’ success at OMEA and Mock Trial was testimony to our commitment to the development of the whole child.

Mr. Lutz, Operations Committee, commented on the good news of our approval of alternative funding from the Greater Cincinnati Energy Alliance to co-fund some of our energy projects this summer.

PUBLIC COMMENTARY – None.

ADJOURNMENT (031212) Mr. Lutz moved, seconded by Mr. Sharp, to adjourn the March 13, 2012 regular meeting of the Indian Hill Board of Education at 8:00 p.m. Roll call vote was as follows:

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

Mr. Lutz, aye

Board President

Treasurer