

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES
Regular Meeting of February 8, 2011**

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, February 8, 2011, at 7:00 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mr. Grafe
Mr. Sharp

Mrs. Johnston

Mrs. Lewis

Mrs. Barber was not present. Mrs. Johnston served as President Pro Tempore.

Also present were Dr. Knudson, Mrs. Toth, Mark Ault, Tracy Quattrone, Nancy Striebich, Kim Miller, Melissa Stewart, Sandy Harte, Martha Stephen, Naomi Horchak-Morris, Brad Bell, Steve Seeger, Erin Starkey, Lori Klinedinst, Fred Sanborn, Forrest Sellers, and others.

EXECUTIVE SESSION (021103) Mr. Sharp moved, seconded by Mrs. Lewis, to go into Executive Session at 7:00 p.m. to discuss a personnel matter related to the appointment of a school employee and a legal matter required to be kept confidential by state and federal law. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

The Board reconvened its regular meeting at 7:30 p.m.

PLEDGE OF ALLEGIANCE – Dr. Knudson led the recitation of the Pledge of Allegiance with those in attendance.

ADOPTION OF REGULAR MEETING AGENDA (021104) Mr. Sharp moved, seconded by Mrs. Lewis, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include the retirement of Sandra Harte, Primary School Principal, and approval of contracts for an energy audit and services from the Hamilton County Board of Developmental Disabilities for next school year. All members present voted aye. Motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS – Dr. Knudson indicated that Primary School principal, Mrs. Sandy Harte, has announced her retirement effective July 31, 2011. Sandy joined the Elementary School faculty in 1980 as a teacher in the gifted education program. She also served as a guidance counselor at the Primary School before becoming principal in 1996. She has provided exceptional leadership for students, faculty and staff in her tenure as principal and in the expertise she has brought to the many District initiatives in which she has played an invaluable role over the years.

Sandy is recognized and highly regarded across the state for her knowledge in gifted education. She was instrumental in the development of the District's teacher mentor program and the Primary School's successful extended day kindergarten program is a direct result of her leadership. The Primary School's focus on the development of the whole child, providing a solid foundation for each student's social, emotional, cognitive, and physical development is a reflection of her philosophy and tireless commitment to each child. Sandy's contributions to the District have been many and varied and will long be remembered.

The District has contracted with Effron and Associates to assist with the search for a new Primary School principal for the 2011-2012 school year. Staff, parents, and community will be provided opportunities to share input regarding the selection process. It is anticipated that a new principal will be announced by the end of May.

SUPERINTENDENT'S REPORTS – Mrs. Sandra Harte, Primary School Principal, presented an overview of the 2010-11 school year building goals and objectives and program highlights for the Primary School: Twenty-First Century Skills for Twenty-First Century Learners. Today's kindergarten student knows a world immersed in a 21st Century Media Culture and can easily navigate electronic resources. These students must be taught to be technology literate, not just entertained.

The school improvement goal for the Primary School for this school year: Use the Primary School Intervention Framework, multiple sources of data, and Marzano strategies to guide instruction and improve student learning. External accountability measures such as the Stanford Achievement tests in reading and math, KRA-L (Kindergarten Readiness Assessment-Literacy), and the Fall administration of the Grade 3 Ohio Achievement Test, as well as internal assessments, including curriculum-based assessments, classroom based interventions, and student monitoring of individual progress inform our delivery of instruction and motivate students' learning.

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Research tells us that in order to be successful in school, students must feel confident, connected, and competent. We strive to accomplish this by meeting each student where he or she is developmentally, with respect to the whole child: socially, emotionally, academically, cognitively, and motorically. The Primary School strives to build a foundation that will serve our students and their families throughout their Indian Hill school years and beyond.

SECOND READING 2012-13 SCHOOL CALENDAR (021105) Mrs. Lewis moved, seconded by Mr. Sharp, to adopt the school calendar for the 2012-13 academic year, as follows:

2012-2013 SCHOOL CALENDAR
INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT

Teacher Workday (Tuesday)	August 21, 2012
Staff Development Day (Wednesday – counted as student day)*	August 22
First Day of School for Students (Thursday)	August 23
Labor Day (No school)	September 3
Staff Development Day (No school-half day for teachers)	October 12
No School (No school)	October 15
Conference Day (No school)	November 9
Thanksgiving Recess (No school-counted as Conf. Day)**	November 21
Thanksgiving Day (No school)	November 22
Thanksgiving Recess (No school)	November 23
Winter Recess (at end of day on Friday, 12/21)	December 24
School Reopens (Monday)	January 7, 2013
End of Semester	January 11
Martin Luther King Day (No school)	January 16
Staff Development Day (No school-half day for teachers)	February 15
Presidents' Day (No school)	February 18
Spring Recess (at end of day on Friday, 3/22)	March 25
School Reopens (Tuesday)	April 2
Memorial Day (No school)	May 27
Last day for students (Thursday)	June 6
Last day for teachers (Friday)	June 7

1st period:	Aug. 22 - Sept. 21	22.0 days	
2nd period:	Sept. 22 - Oct. 26	23.5 days	45.5 days
3rd period:	Oct. 29 - Nov. 30	23.0 days	
4th period:	Dec. 3 - Jan. 11	<u>20.0</u> days	43.0 days
		88.5 days	
5th period:	Jan. 14 - Feb. 15	23.5 days	
6th period:	Feb. 19 - Mar. 22 (grades close 3/20/2013)	24.0 days	47.5 days
7th period:	Apr. 2 - May 3	24.0 days	
8th period:	May 6 - June 6	<u>23.0</u> days	47.0 days
		94.5 days	
Total days for students		183 days	
Total days for teachers		185 days	

* Staff Development Days on August 22, October 12 (half) and February 15 (half) are counted as student days.

** The day before Thanksgiving is listed as a Conference Day with no students in attendance, but the actual conferences are scheduled during evening hours earlier in November.

PLEASE NOTE: Emergency days exceeding five will be made up beginning June 10. The Board reserves the right to amend this school calendar.

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SECOND READING 2012-13 SCHOOL CALENDAR (021105) – continued

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

SECOND READING - 2011-12 CAPITAL PLAN (021106) Mrs. Lewis moved, seconded by Mr. Sharp, to approve the 2011-12 Capital Plan, as presented, and authorize the advertisement for bids as required by law. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

ACCEPTANCE OF DONATIONS (021107) Mrs. Lewis moved, seconded by Mr. Sharp, to accept the following donations:
Elementary School PTO:

Requested by	Dept/Grade	Item or request	\$ Funded	Benefit/Comment
J. Anders	Library	Author Visit – Phil Bidner	\$1,250.00	Writing Camp
M. Stewart	Elementary	Study Island-Online Rdg/Math	\$5,275.80	OAA Prep

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

APPROVAL OF OVERNIGHT FIELD TRIP (021108) Mrs. Lewis moved, seconded by Mr. Sharp, to approve the overnight field trip for the Varsity Girls Track to participate in the Cowen Mohican Elite Invitational, Loudonville, Ohio, April 29-30, 2011. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

PERSONNEL ACTIONS (021109) Mrs. Lewis moved, seconded by Mr. Sharp, to approve the following personnel matters as recommended by the Superintendent:

A. Approval of Supplemental/Personal Service Contracts – 2010-11 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Conway, Michael	PSC	ATH	Baseball Coach, Assistant Varsity (80%) 2010/11 yr	9%	\$2,638.00
Krohman, Todd	PSC	ATH	Baseball Coach, JV (60%) 2010/11 yr	9%	\$1,979.00
Hamm, Ryan	PSC	ATH	Baseball Coach, JV (60%) 2010/11 yr	9%	\$1,979.00
Conway, Cody	SUPP	ATH	Intramurals Coach, Winter	4%	\$1,466.00
Cousino, Case	PSC	ATH	Lacrosse Coach, Boys, Asst Varsity (60%) 2010/11 yr	12%	\$2,691.00
Reckman, Ryan	PSC	ATH	Lacrosse Coach, Boys, Asst Varsity (80%) 2010/11 yr	12%	\$3,517.00
Cole, Alex	PSC	ATH	Lacrosse Coach, Boys, Asst Varsity (90%) 2010/11 yr	12%	\$3,957.00
Pritz, Michael	PSC	ATH	Lacrosse Coach, Boys, JV	13%	\$4,763.00
Nguyen, Nicholas	PSC	ATH	Lacrosse Coach, Boys, Vars Asst (70%) 2010/11 yr	12%	\$3,078.00
Dektas, Chandler	PSC	ATH	Lacrosse Coach, Girls, Vars Asst	12%	\$4,397.00
Morrison, Ashley	SUPP	ATH	Softball Coach, Asst Varsity	9%	\$3,298.00
Coates, Douglas	PSC	ATH	Softball Coach, JV	9%	\$3,298.00
Jones, Diana	PSC	ATH	Tennis Coach, Boys, JV	6%	\$2,198.00

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PERSONNEL ACTIONS (021109) – continued

A. Approval of Supplemental/Personal Service Contracts – 2010-11 year - continued

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Haarman, Dale	SUPP	ATH	Track Coach, Asst Varsity	10%	\$3,664.00
Said, Phil	PSC	ATH	Track Coach, Asst Varsity	10%	\$3,664.00
Flint, Don	PSC	ATH	Track Coach, Asst Varsity - hrly rate TBD	10%	\$3,664.00
Bass, Eric	SUPP	ATH	Track Coach, MS, Asst	7%	\$2,565.00
Jackson, Donita	SUPP	ATH	Track Coach, MS, Asst	7%	\$2,565.00
Wynne, Kaycee	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES, 26 hrs max	\$31.49/hr	\$818.74
Gentile, Betsy	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES, 26 hrs max	\$31.49/hr	\$818.74
Sprang, Erin	PSC	ES	OH Achievement Test Prep Tutor (Boost), ES, 26 hrs max	\$31.49/hr	\$818.74
Mullenax, Teresa	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES, 26 hrs max	\$31.49/hr	\$818.74
Milligan, Heather	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES, 26 hrs max	\$31.49/hr	\$818.74
Wells, Jeffrey	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES, 26 hrs max	\$31.49/hr	\$818.74
Simon, James	SUPP	HS	Chaperone, Homecoming Dance, 1/22/2011	\$120/day	\$60.00
Whitt, Richard	SUPP	HS	Chaperone, Homecoming Dance, 1/22/2011	\$120/day	\$60.00
Friend, Deborah	PSC	HS	Chaperone, Homecoming Dance, 1/22/2011	\$120/day	\$60.00
Lawson, Meghan	SUPP	MS	Choreographer, Spring Musical		\$700.00

B. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Harte	Sandra	Principal	Primary	July 31, 2011

C. Tuition Reimbursements

Kerry Daus	IET: Practical Solutions	UD	\$585.00
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Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Sharp, aye		

APPROVAL OF MINUTES (021110) Mr. Grafe moved, seconded by Mr. Sharp, to approve the minutes of the January 8 and January 11, 2011 meetings, as written. Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Sharp, aye		

APPROVAL OF FINANCIAL REPORTS (021111) Mr. Grafe moved, seconded by Mr. Sharp, to approve the financial reports for the month ended January 31, 2011 including Fund Reports and Expenditure/Warrant Listings, totaling \$2,518,776.53, as follows:

General Fund	\$2,234,703.58
Debt Service Fund	\$.00
Permanent Improvement Fund	\$.00
Enterprise Funds	\$48,200.41
Special Revenue Funds	\$ 226,239.68
Agency Funds	\$ 9,632.86
TOTAL ALL FUNDS, January 31, 2011	\$2,518,776.53

Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Sharp, aye		

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APPROVAL TO PAY INVOICES (021112) Mr. Grafe moved, seconded by Mr. Sharp, to approve the following invoices prior to payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
Effron & Associates	Search Services for Transportation Director-Board	\$5,553.00

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

APPROVAL TO WRITE SPECIFICATIONS AND ADVERTISE FOR BIDS (021113) Mr. Grafe moved, seconded by Mr. Sharp, to write specifications and advertise for bids to purchase up to (2) school buses. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

APPROVAL OF ENERGY AUDIT CONTRACT (021114) Mr. Grafe moved, seconded by Mr. Sharp, to approve a contract with Motz Engineering for an energy audit, the development of a comprehensive plan for making enhancements to and saving energy relating to the mechanical, electrical and water systems at the four District facilities, and evaluation of Duke Energy Incentives and State of Ohio grants which may be available to partially fund improvements, at a cost not to exceed \$22,000. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

APPROVAL OF CONTRACT FOR SERVICES WITH HAMILTON COUNTY BOARD (021115) Mr. Grafe moved, seconded by Mr. Sharp, to approve the contract for services with the Hamilton County Board of Development Disabilities for children ages 6 through 21 who are identified as needing intensive educational services during the 2011-12 school year at the following rates:

\$32,500 per student for students served and transported by DD Services at BB Fairfax or Rost School; or
\$27,500 per student for students served at BB Fairfax or Rost School and transported by the District; or
\$22,500 per student for students served in a satellite location and transported by the District.

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

COMMITTEE REPORTS – Mr. Grafe, Benchmarking Committee, mentioned the upcoming Benchmarking Forum for Monday, February 28, 2011 from 7-9 p.m. in the High School Cafeteria. The Administration continues to gather and analyze the data, and assemble the information in a concise presentation to share with our community.

PUBLIC COMMENTARY - Mr. Fred Sanborn, Demar Road resident, asked if the benchmarking data could be posted on the District's web site by February 21. (Mr. Sharp pointed out that the presentation will be in development through the weekend before the Forum and would not be available prior to the Forum. However, handouts will be available at the Forum.)

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ADJOURNMENT (021116) Mrs. Lewis moved, seconded by Mr. Grafe, to adjourn the February 8, 2011 regular meeting of the Indian Hill Board of Education at 8:20 p.m. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Mrs. Lewis, aye

Board President Pro Tempore

Treasurer