

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT  
MINUTES  
Organizational Meeting of January 13, 2009**

The Organizational Meeting of the Indian Hill Exempted Village School District was held on Tuesday, January 13, 2009, at 7:00 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member.

Mrs. Johnston was appointed to serve as Temporary Chairperson.

Roll call showed the following members as present:

Mrs. Barber  
Mr. Sharp

Mrs. Hopewell

Mrs. Johnston

Mr. Jaroszewicz was not present.

**EXECUTIVE SESSION - (010901)** Mrs. Hopewell moved, seconded by Mrs. Barber, to move into Executive Session at 7:00 p.m. to discuss Board personnel matters. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

The Board reconvened its Organizational Meeting at 7:30 p.m.

Also present were Dr. Knudson, Mrs. Toth, Mark Ault, Lisa Huey, Nancy Striebich, Sandra Harte, Kim Miller, Melissa Stewart, Katy Ping, Martha Stephen, Amy Magenheimer, Monika Vigran, Stephen Fish, and Forrest Sellers.

**PLEDGE OF ALLEGIANCE** - Dr. Knudson led the recitation of the Pledge of Allegiance with those in attendance.

**ELECTION OF OFFICERS - PRESIDENT (010902)** Mr. Sharp nominated Barb Hopewell to serve as President of the Indian Hill Exempted Village School District Board of Education during calendar year 2009. Mrs. Barber seconded the nomination. Mr. Sharp moved that nominations for President of the Indian Hill Exempted Village School District Board of Education be closed and a unanimous ballot be cast electing Barb Hopewell to serve as President of the Indian Hill Exempted Village School District Board of Education during calendar year 2009. Mrs. Barber seconded the motion. All members voted aye. Motion carried.

**ELECTION OF OFFICERS - VICE-PRESIDENT (010903)** Mrs. Barber nominated Tim Sharp to serve as Vice-President of the Indian Hill Exempted Village School District Board of Education during calendar year 2009. Mrs. Hopewell seconded the nomination. Mrs. Barber moved that the nominations for Vice-President of the Indian Hill Exempted Village School District Board of Education be closed and a unanimous ballot be cast electing Tim Sharp to serve as Vice-President of the Indian Hill Exempted Village School District Board of Education during calendar year 2009. Mrs. Hopewell seconded the motion. All members voted aye. Motion carried.

**RESOLUTION TO ESTABLISH BOND FOR TREASURER FOR 2009 (010904)** Mrs. Johnston moved, seconded by Mrs. Barber, to instruct the Treasurer to secure a faithful performance bond for the Treasurer in the amount of \$20,000, payable to the State of Ohio, with surety. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**RESOLUTION TO ESTABLISH POSITION BONDS FOR BOARD PRESIDENT AND SUPERINTENDENT (010905)** Mrs. Johnston moved, seconded by Mrs. Barber, to establish a faithful performance position bond in the amount of \$20,000 each, with surety and payable to the State of Ohio, for the Board President and Superintendent. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**RESOLUTION TO ESTABLISH DATES, TIMES, PLACES OF MEETINGS DURING 2009 (010906)** Mrs. Johnston moved, seconded by Mrs. Barber, to establish the following dates for Board of Education meetings during 2009 to be held at 7:00 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243: (Please note the half-hour

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period from 7:00 - 7:30 p.m. is reserved for Committee meetings or Executive Sessions with the regular business session resuming at 7:30 p.m.)

January 13, 2009  
February 10, 2009  
March 10, 2009  
April 21, 2009\*  
May 12, 2009  
June 9, 2009

August 18, 2009\*  
September 8, 2009  
October 13, 2009  
November 10, 2009  
December 8, 2009

\*Third Tuesday of the month

Note: When a second meeting is called, it is usually the fourth Tuesday of the month.

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**ADOPTION OF FY2010 TAX BUDGET (010907)** Mrs. Johnston moved, seconded by Mrs. Barber, to adopt the FY2010 Tax Budget, as presented. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**RESOLUTION AUTHORIZING SIGNING OF ALL CHECKS BY TREASURER ONLY (010908)** Mrs. Johnston moved, seconded by Mrs. Barber, to authorize the signature of the Treasurer only on all checks, warrants, stop payments and other negotiable orders of withdrawal during calendar year 2009. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**RESOLUTION AUTHORIZING THE INVESTMENT OF FUNDS (010909)** Mrs. Johnston moved, seconded by Mrs. Barber, to authorize the Treasurer to invest the funds of the District in accordance with Board Policy and legal constraints and instruct the Treasurer to submit an Investment Report for Board approval on a monthly basis during calendar 2009. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**RESOLUTION FOR THE ADVANCE PAYMENT OF TAXES (010910)** Mrs. Johnston moved, seconded by Mrs. Barber, to approve the following resolution for Advance Payment of Taxes:

**WHEREAS**, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

**THEREFORE, BE IT RESOLVED**, by the Indian Hill Board of Education of Hamilton County, Cincinnati, Ohio:

Section 1: That the Auditor and Treasurer of Hamilton County, Ohio in accordance with Section 321.34 O.R.C., be requested respectively to draw and pay to the Indian Hill Exempted Village School District, upon the written request of Julia J. Toth, Treasurer, to the County Auditor, money derived from taxes or other sources payable by law to the County Treasurer, to the account of the Indian Hill Exempted Village School District, and lawfully applicable for the purpose of the current fiscal year of funds due in any settlement of 2009.

**RESOLUTION FOR THE ADVANCE PAYMENT OF TAXES (010910) – continued**

Section 2: That the Treasurer of the Indian Hill Exempted Village School District forward to the County Auditor a certified copy of this resolution.

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Attest: \_\_\_\_\_

**Treasurer**

\_\_\_\_\_  
**Board President**

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**RESOLUTION TO ESTABLISH BOARD SERVICE FUND (010911)** Mrs. Johnston moved, seconded by Mrs. Barber, to establish a Service Fund in the amount of \$2,000 to pay for the expenses actually incurred by members of the Board of Education in the performance of their duties and expenses of members-elect actually incurred in connection with their training and orientation to their duties before taking office. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**RESOLUTION AUTHORIZING RENTAL OF SAFETY DEPOSIT BOX FROM PNC BANK (010912)** Mrs. Johnston moved, seconded by Mrs. Barber, to approve the rental of a safety deposit box at PNC Bank for the safekeeping of valuable documents, with access to be limited to any two members of the Board or a member of the Board and the Treasurer. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**RESOLUTION AUTHORIZING PROFESSIONAL MEETING LEAVES (010913)** Mrs. Johnston moved, seconded by Mrs. Barber, to authorize the attendance of the Superintendent and/or Treasurer at any regional and State professional meetings and provide reimbursement for expenses incurred upon submission of proper documentation in accordance with Board policy. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**2009 BOARD COMMITTEE APPOINTMENTS** - Mrs. Hopewell made the following committee appointments for calendar year 2009:

Curriculum/Instruction/Technology  
Operations  
Professional Relations/Personnel  
Finance/Audit  
Legislative Liaison  
Communications  
Great Oaks JVS representative  
Indian Hill Public Schools Foundation Liaison

Mrs. Johnston\*, Mrs. Barber  
Mr. Sharp\*, Mrs. Johnston  
Mrs. Barber\*, Mrs. Hopewell  
Mr. Jaroszewicz\*, Mr. Sharp  
Mr. Sharp  
Mrs. Johnston\*, Mrs. Barber  
Mrs. Hopewell  
Mr. Sharp

\* Denotes Committee Chairperson

**ADOPTION OF REGULAR BUSINESS MEETING AGENDA (010914)** Mr. Sharp moved, seconded by Mrs. Barber, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include recommendation for supplemental contracts for second semester intervention, tuition reimbursement for Bridgette Ridley and Courtney Ward, approval of an overnight field trip for the Latin Club to compete in the Ohio JCL Convention in Columbus, Ohio from February 27-March 1, 2009, and approval to pay invoices. All members voted aye. Motion carried.

**CORRESPONDENCE AND ANNOUNCEMENTS** – The District Treasurer has received a formal notice from the Hamilton County Development Company that Symmes Township is planning to request the Hamilton County Commissioners expand the

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Community Reinvestment Area #1 (CRA) which will offer tax incentives on real property for eligible businesses and residences. The approximate area of the CRA runs along Loveland-Madeira Road and includes portions of Link Road, Glendale-Milford Road, and Remington Road as well as other streets in Sycamore and Loveland School Districts. Written responses are requested to the Hamilton County Economic Development Office by January 30, 2009. Mrs. Hopewell, with the consent of the rest of the members, referred the matter to the Finance Committee for response.

**SUPERINTENDENT'S REPORTS:** Dr. Knudson presented a brief report on the improved results of students' writing assessment tests – WrAP. Continued expansion of schoolwide initiatives across all disciplines as well as targeted intervention for specific elements (such as support and sentence structure) will have positive results for students' success in writing. Strength in writing generates enthusiasm and interest in writing (Elementary School news, *The Scoop*, and Middle School Power of the Pen teams) and will serve students in multiple arenas (SAT/ACT/OGT writing subtests, college application essays, AP exams). We are proud of our students' growth in this area and congratulate our teachers and administrators on their efforts to instill a love of writing in our children.

**FIRST READING – 2010-11 SCHOOL CALENDAR** – Dr. Knudson presented the 2010-11 calendar for first reading. The format is consistent with previous calendars. The calendar has been discussed with administrators, teachers, and PTO presidents. Second reading and approval is anticipated at the February 2009 Board meeting.

**SECOND READING - 2009-10 CAPITAL PLAN (010915)** Mrs. Johnston moved, seconded by Mr. Sharp, to approve the 2009-10 Capital Plan, as presented, and authorize the advertisement for bids as required by law. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL OF SUMMER CAMP PROGRAM VENDOR (010916)** Mrs. Johnston moved, seconded by Mr. Sharp, to approve a contract with Skyhawks Sports Academy to provide coordination and management services for our 2009 Summer Athletic Camps, including some staffing. The District agrees to accept reimbursement for those Indian Hill coaches who run specific sports camps and who are paid through Indian Hill payroll programs in addition to a 24% commission on all camp revenue. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**ACCEPTANCE OF DONATIONS (010917)** Mrs. Johnston moved, seconded by Mr. Sharp, to accept the following donations from the following:

- (1) Cincinnati Concours D'Elegance - \$100, for Elementary Media Center, in memory of Dorothy Koch
- (2) Boosters - \$600, for Elementary Orchestra, String Bass
- (3) Boosters - \$1,518, for High School Technology Club, Video Editing Equipment

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL OF OVERNIGHT FIELD TRIPS (010918)** Mrs. Johnston moved, seconded by Mr. Sharp, to approve the following overnight field trips:

- (1) Junior Statesmen of America – Washington, DC, Feb 11-15, 2009, JSA Winter Congress
- (2) Latin Club 7-12 – Columbus, OH, Feb 27-Mar 1, 2009, Ohio JCL Convention

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

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**PERSONNEL ACTIONS (010919)** Mrs. Johnston moved, seconded by Mr. Sharp, to approve the following personnel matters as recommended by the Superintendent:

**A. Approval of Supplemental/Personal Service Contracts – 2008-09 year**

<b>EMPLOYEE</b>	<b>CONT</b>	<b>BLD</b>	<b>CONTRACT POSITION/DUTY</b>	<b>RATE</b>	<b>AMOUNT</b>
Arcuri, Anthony	SUPP	MS	Reading Assessment Training, 12/18/08	\$20/hr	\$20.00
Ayers, Paula	PSC	MS	Reading Assessment Training, 12/18/08	\$20/hr	\$10.00
Carpenter, Nick	SUPP	MS	Reading Assessment Training, 12/18/08	\$20/hr	\$20.00
Dean, Rochelle	SUPP	MS	Reading Assessment Training, 12/18/08	\$20/hr	\$20.00
Fischer, Judy	SUPP	MS	Reading Assessment Training, 12/18/08	\$20/hr	\$20.00
Huon, Lori	SUPP	MS	Reading Assessment Training, 12/18/08	\$20/hr	\$20.00
Lawson, Meghan	SUPP	MS	Reading Assessment Training, 12/18/08	\$20/hr	\$20.00
Ward, Courtney	SUPP	MS	Reading Assessment Training, 12/18/08	\$20/hr	\$20.00
Langhorst, Janet	PSC	HS	Accompanist, Orchestra – Jan-May 2009, 3 events		\$250.00
Bass, Eric	SUPP	MS	Interventn, After School (Math), 2 days/wk - 1 sem		\$995.00
Bell, Bradley	SUPP	MS	Interventn, After School (Soc St), 3 days/wk - 1 sem		\$1,493.00
Carr, Melanie	SUPP	MS	Interventn, After School (Science), 1 day/wk - 1 sem		\$498.00
Dean, Rochelle	SUPP	MS	Interventn, After School (English), 1 day/wk - 1 sem		\$498.00
Dinkelacker, Toni	SUPP	MS	Interventn, After School (English), 1 day/wk - 1 sem		\$498.00
Duncan, Mike	SUPP	MS	Interventn, After School (Math), 1 day/wk - 1 sem – 1 <sup>st</sup>		\$498.00
Dunlap, Kenneth	SUPP	MS	Interventn, After School (Math), 1 day/wk - 1 sem – 2 <sup>nd</sup>		\$498.00
Herman, Marian	SUPP	MS	Interventn, After School (Media), 3 dys/wk-1 sem		\$1,493.00
Kless, KC	SUPP	MS	Interventn, After School (Latin), 1 day/wk - 1 sem		\$498.00
Miller, Mark	SUPP	MS	Interventn, After School (Science), 1 day/wk - 1 sem		\$498.00
Morris, Lindsey	SUPP	MS	Interventn, After School (Span), 1 day/wk - 1/3 sem		\$166.00
Natterman, Joan	SUPP	MS	Interventn, After School (French), 1 day/wk - 1 sem		\$498.00
Smith, Hilary	SUPP	MS	Interventn, After School (Span), 1 day/wk - 1/3 sem		\$166.00
Stidham, Jennifer	SUPP	MS	Interventn, After School (Span), 1 day/wk - 1/3 sem		\$166.00
Ward, Courtney	SUPP	MS	Interventn, After School (English), 1 day/wk - 1 sem		\$498.00
Weaver, Brian	SUPP	MS	Interventn, After School (Science), 1 day/wk - 1 sem		\$498.00

**B. Retirements/Resignations**

<b>Last Name</b>	<b>First Name</b>	<b>Assignment</b>	<b>Building</b>	<b>Effective Date</b>
Terrell	David	Assistant Principal	High School	July 31, 2009

**C. Tuition Reimbursements**

Nicholas Carpenter	Counseling Theories & Techniques	XU	\$1,524.09
Kerry Daus	TESA	Ashland Univ	\$157.00
Suzanne Eichel	School Law	XU	\$1,010.00
Suzanne Eichel	Curriculum Design & Teaching Strategies	XU	\$1,010.00

**PERSONNEL ACTIONS (010919) - continued**

**C. Tuition Reimbursements - continued**

Tami Fukuchi	TESA	Ashland Univ	\$157.00
Sarah Hadley	TESA	Ashland Univ	\$157.00
Donita Jackson	TESA	Ashland Univ	\$157.00
Sara Jones	TESA	Ashland Univ	\$157.00
Bridgette Ridley	School Business Affairs & Facilities	XU	\$1,515.00
Courtney Ward	TESA	Ashland Univ	\$157.00
Matthew Watson	School Law	XU	\$1,515.00

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Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL OF MINUTES (010920)** Mr. Sharp moved, seconded by Mrs. Barber, to approve the minutes of the December 9, 2008 meeting as written. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL OF FINANCIAL REPORTS (010921)** Mr. Sharp moved, seconded by Mrs. Barber, to approve the financial reports for the month ending December 31, 2008 including Investment Reports, Fund Reports, and Warrant Listings, totaling \$2,565,242.41, as presented:

General Fund	\$2,402,826.35
Bond Retirement Fund	\$304.13
Building Fund	\$0.00
Enterprise Funds	\$74,214.72
Special Revenue Funds	\$69,350.47
Special Trust Funds	\$0.00
Agency Funds	\$18,546.74
<b>TOTAL ALL FUNDS, December 31, 2008</b>	<b>\$2,565,242.41</b>

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL TO PAY INVOICES (010922)** Mr. Sharp moved, seconded by Mrs. Barber, to pay the following invoices in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
Clarke Power Services	Install Bus Transmission -Transportation	\$5,587.12
HCESC	Cincinnati Hills League 08-09 Athletic Services-Athletics	\$7,760.69
Laxland	Lacrosse Helmets-Athletics	\$5,400.00

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL TO APPOINT TREASURER TO SERVE AS BOARD LIAISON TO T.I.R.C. (010923)** Mr. Sharp moved, seconded by Mrs. Barber, to appoint the Treasurer to serve as the District's representative on the Tax Incentive Review Council (T.I.R.C.) for 2009. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**DESIGNATION OF TREASURER TO ATTEND REQUIRED PUBLIC RECORDS TRAINING (010924)** Mr. Sharp moved, seconded by Mrs. Barber, to designate the Treasurer to attend any required public records training on behalf of each board member for the two-year period ending December 31, 2010. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

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**APPROVAL OF TERM LIFE INSURANCE CARRIER (010925)** Mr. Sharp moved, seconded by Mrs. Barber, to approve the term life insurance rates with Sun Life, effective February 1, 2009, as follows:

<b>TERM LIFE PROGRAM</b>	<b>RATE PER \$1,000</b>	<b>RATE GUARANTEE</b>
Sun Life Insurance (Basic)	\$ .10	3 years

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL OF OSBA MEMBERSHIP FOR YEAR 2009 (010926)** Mr. Sharp moved, seconded by Mrs. Barber, to join the Ohio School Boards Association for the year 2009, including member subscriptions to the *Briefcase* and *School Management News* at a cost of \$7,994. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**COMMITTEE REPORT** – The Finance Committee presented the Board with the most recent Audit Report for the fiscal year ending June 30, 2008, noting the District had received the highest opinion of its financial statements by the Auditor of State.

**ADJOURNMENT (010927)** Mrs. Barber moved, seconded by Mr. Sharp, to adjourn the Organizational Meeting of the Indian Hill Board of Education at 8:16 p.m. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

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**Board President**

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**Treasurer**