

INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES
Regular Meeting of December 9, 2008

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, December 9, 2008, at 7:00 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mrs. Barber
Mr. Sharp

Mrs. Hopewell

Mr. Jaroszewicz

Mrs. Johnston was not present.

Also present were Dr. Knudson, Mrs. Toth, Mark Ault, Lisa Huey, Sandra Harte, Melissa Stewart, Nancy Striebich, Martha Stephen, Katy Ping, and Amy Magenheim.

EXECUTIVE SESSION (120801) Mrs. Barber moved, seconded by Mr. Jaroszewicz, to move into Executive Session to discuss personnel matters. Roll call vote was as follows:

Mrs. Barber, aye
Mr. Sharp, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

The Board reconvened its regular meeting at 7:43 p.m.

PLEDGE OF ALLEGIANCE – Dr. Knudson led the recitation of the Pledge of Allegiance with those in attendance.

ADOPTION OF REGULAR MEETING AGENDA (120802) Mrs. Barber moved, seconded by Mr. Jaroszewicz, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include acceptance of a donation from the Boosters, recommendations for Ruth Riddlebarger (employment), Mary Stephens and KC Kless (tuition reimbursement), and approval of a resolution to comply with IRS requirements regarding pick-up of employee contributions to STRS/SERS for all employees. All members voted aye. Motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS – Dr. Knudson commented on the recent High School Open House for 8th grade students and their parents. The event was well-attended, with nearly 75% of 8th graders participating. Student guides provided special leadership in conducting tours. A special thank you was given to Mrs. Striebich, Ms. Ussery, Mrs. Yeager, and the teachers who staffed the many booths for the Open House. The 2007-08 Annual Report has been published and is in the mail to our residents.

ELEMENTARY SCHOOL REPORT – Mrs. Melissa Stewart, Principal of Indian Hill Elementary School, presented an overview of the Elementary School goals and objectives for the 2008-09 school year. The Elementary School Instructional Improvement Plan revolves around three highly interconnected pieces: Instructional Strategies, Multiple Data Sources, and Reading/Writing Achievement. Four goals related to Reading, Writing, Use of Data, and Instructional Strategies will help students and staff obtain desired results. The Reading Goal, for instance, expects the percentage of students within subgroup categories scoring proficient or higher on the OAT-R and OAT-M will increase to at least 80% in Spring 2008. A secondary reading goal anticipates the percentage of students in both the accelerated and advanced categories will increase in OAT-R in the Spring 2008. A similar goal in Writing will increase the percentage of students performing at the accelerated and advanced levels of proficiency to 54% on the OAT-W in Spring 2008 and increase the average on the WrAP to a 25.3 mean raw score in November 2008. Teachers have an array of data pieces to evaluate student achievement and growth: Pinnacle Analytics, Quarterly Reading Assessments, Ohio Department of Education SUCCESS website, MFE/IEP, Stanford Achievement Tests, Student Assistance Forms, and Basic Reading Inventories. This year, all teachers will use data resources to increase student achievement. Finally, using Marzano's *Classroom Instruction That Works*, teachers will increase their use of strategies by 10 percent. Teachers are instilling a love of reading and writing for their students with many integrated activities across the curriculum, including Physical Education, Art and Foreign Language. Mrs. Stewart mentioned the ongoing implementation of the SEEDS (Safe Environment for Educating Diverse Students) Program which promotes social learning and development; this program has been in place for several years. Referencing the District's Mission Statement, *A community of learners, dedicated to the intellectual development, personal growth, and social responsibility of each student*, Mrs. Stewart reinforced the desire and commitment to serve all students well.

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FIRST READING – 2009-10 CAPITAL PLAN – Dr. Knudson reviewed the 2009-10 Capital Plan as a first reading. Dr. Knudson reported on the continuing process of Capital Planning for 2009-10, which began with building inspections in August. Subsequent administrative meetings have established priorities and have resulted in a list of projects totaling \$690,832. The document will be presented to the Board in early January for approval.

ACCEPTANCE OF DONATIONS (120803) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to accept the following donations:

- (1) ExxonMobil Educational Alliance - \$500, for Elementary Math/Science Programs
- (2) ExxonMobil Educational Alliance - \$500, for High School Engineering Pilot
- (3) Boosters - \$2,500, for Middle School Theater Sound, Lighting, Set Rental, and Spring Musical Show Kits

Roll call vote was as follows:

Mrs. Barber, aye
Mr. Sharp, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

APPROVAL OF OVERNIGHT FIELD TRIPS (120804) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to approve the following overnight field trips:

- (1) Model UN, Earlham College, Richmond, IN, 1/30-31/2009

Roll call vote was as follows:

Mrs. Barber, aye
Mr. Sharp, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

PERSONNEL ACTIONS (120805) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to approve the following personnel matters as recommended by the Superintendent:

A. Employment Contracts – beginning 2008-09 year (Attachments to Board only*)

Employee Name	Bldg/Assignment	% Contract	Column	Step	2008-09 Salary
Riddlebarger, Ruth	DST/Instructional Aide	100		1	\$13.20/hr

B. Approval of Supplemental/Personal Service Contracts – 2008-09 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Langhorst, Janet	PSC	MS	Accompanist, Winter Concert, Dec 3		\$100.00
Dillenburg, Kathleen	SUPP	DST	Fitness Center Supervisor	\$10/hr	\$300.00
Welsh, Joan	SUPP	ES	CyberStudio, 2008-09	\$75/ssn	\$750.00
Mendoza, Victoria	SUPP	HS	Cyberstudio, 2008-09	\$75/ssn	\$750.00
McFarlan, Rebecca	SUPP	HS	Mentor (T Savoie)	5%	\$1,778.00
Pursley, Alicia	PSC	HS	PowWow Producer/Director	Group B	\$3,501.00
Centers, Deborah	SUPP	HS	PowWow/Premiers Director	Group A	\$5,601.00

C. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Fisk-Brosch	Catherine	Instructional Aide	District	December 31, 2008

D. Tuition Reimbursements

Kyle Crowley	Alcohol and Drugs in Schools	Ashland Univ	\$332.00
Kevin Kless	Roman Epic Poetry	Univ of GA	\$484.00
Kevin Kless	Archeology of Roman Life	Univ of GA	\$484.00
Mary Stephens	TESA	Ashland Univ	\$157.00

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PERSONNEL ACTIONS (120805) – continued

Roll call vote was as follows:

Mrs. Barber, aye
Mr. Sharp, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

APPROVAL OF MINUTES (120806) Mr. Sharp moved, seconded by Mrs. Barber, to approve the minutes of the November 11, 2008, meeting, as presented. Roll call vote was as follows:

Mrs. Barber, aye
Mr. Sharp, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

APPROVAL OF FINANCIAL REPORTS (120807) Mr. Sharp moved, seconded by Mrs. Barber, to approve the financial reports for the month ending November 30, 2008 including Investment Reports, Fund Reports and Warrant Listings, totaling \$5,427,917.70, as presented:

General Fund	\$2,529,865.68
Bond Retirement Fund	\$2,557,865.63
Building Fund	\$.00
Enterprise Funds	\$76,109.44
Special Revenue Funds	\$209,635.97
Agency Funds	\$54,440.98
TOTAL ALL FUNDS, November 30, 2008	\$5,427,917.70

Roll call vote was as follows:

Mrs. Barber, aye
Mr. Sharp, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

APPROVAL TO PAY INVOICES (120808) Mr. Sharp moved, seconded by Mrs. Barber, to approve the following invoices for payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
Cincinnati Aquatic Club	Rental for Middle School Swim Team-Athletics	\$6,000.00
Transportation Department	10/2008 Field Trips-Athletics	\$7,877.52
Scholastic Book Fairs	Book Fair Held 11/17/2008-Primary School	\$3,549.93
Scholastic Book Fairs	Book Fair Held 10/31-11/07/2008-Elementary School	\$6,012.29

Roll call vote was as follows:

Mrs. Barber, aye
Mr. Sharp, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

APPROVAL OF CONTRACT WITH CINCINNATI AQUATICS CLUB (120809) Mr. Sharp moved, seconded by Mrs. Barber, to enter into an agreement with the Cincinnati Aquatics Club (CAC) to provide swimming pool access and swimming expertise for our Middle School aquatics teams at an estimated cost of \$8,000 for the 2008-09 year. Roll call vote was as follows:

Mrs. Barber, aye
Mr. Sharp, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

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RESOLUTION AFFIRMING THE BOARD'S INTENT TO PROVIDE PICK-UP OF EMPLOYEE CONTRIBUTIONS TO STRS/SERS FOR ALL EMPLOYEES (120810) Mr. Sharp moved, seconded by Mrs. Barber, to adopt the following resolution:

WHEREAS, Internal Revenue Service rulings and Chapters 3307 and 3309 of the Ohio Revised Code allow the Board of Education to pick up all or a portion of the employee's share of mandatory STRS contributions for the superintendent, certificated administrators and teachers, and all or a portion of the employee's share of mandatory SERS contributions for the treasurer, non-certificated administrators and supervisors, and non-teaching employees, in addition to the Board's share of such contributions, either as a fringe benefit pick-up or as a salary reduction pick-up; and

WHEREAS, Internal Revenue Service (IRS) Revenue Ruling 2006-43 has clarified that the Board is required to take formal action in order to maintain such a pick-up of employee contributions.

NOW, THEREFORE, BE IT RESOLVED by the Indian Hill Exempted Village School District Board of Education as follows:

SECTION I

That the Board reaffirms it will pick up the percentage of the employee's share of mandatory STRS contributions for the superintendent, certificated administrators and teachers, and will pick up the percentage of the employee's share of mandatory SERS contributions for the Treasurer, non-certificated administrators and supervisors, and bargaining unit and non-bargaining unit non-teaching employees, as specified in previous Board resolutions and/or previously approved individual employment contracts and collective bargaining agreements, in addition to the Board's share of such contributions. These pick-ups may be provided to future employees or in future employment contracts and/or collective bargaining agreements provided said pick-ups comply with the terms of this Resolution, Internal Revenue Service rulings and Chapters 3307 and 3309 of the Ohio Revised Code.

SECTION II

That such contributions, if provided as a salary reduction pick-up, although designated as employee contributions, will be treated as paid by the Board and that the contributions on behalf of the employees in the groups that are subject to this action, although designated as employee contributions, will be paid by the Board in lieu of employee contributions through the salary reduction method.

SECTION III

That such contributions, if provided as a fringe benefit pick-up, although designated as employee contributions, will be paid by the Board and that the contributions on behalf of the employees in the groups that are subject to this action, although designated as employee contributions, will be paid by the Board in lieu of employee contributions. The individual employment contracts shall specify whether these contributions will be treated as additional compensation for retirement purposes.

SECTION IV

That the employees in the groups that are subject to this action are not permitted from and after the date of the pick-up to have any cash or deferred election right with respect to designated employee contributions and that such employees are not permitted to opt out of the pick-up or to receive the contributed amounts directly instead of having them paid by the Board to STRS or SERS.

SECTION V

That, effective immediately, this action shall apply with respect to all further such contributions for the superintendent, certificated administrators, teachers, treasurer, non-certificated administrators and supervisors, and bargaining unit and non-bargaining unit non-teaching employees.

SECTION VII

It is found and determined that all formal actions of this Board concerning or related to the adoption of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with all applicable requirements of the Ohio Revised Code.

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RESOLUTION AFFIRMING THE BOARD'S INTENT TO PROVIDE PICK-UP OF EMPLOYEE CONTRIBUTIONS TO STRS/SERS FOR ALL EMPLOYEES (120810) - continued

Upon roll call and the adoption of the Resolution, the vote was as follows:

Mrs. Barber, aye
Mr. Sharp, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

COMMITTEE REPORTS – Mrs. Barber reported on the District's efforts to respond to nonteaching employee requests (drivers, facilities, aides) for a voluntary dental program with a larger network. A new carrier, Superior Dental Care, was introduced to transportation and facilities groups. Open enrollment will begin in January 2009 with a February 1 effective date. In addition, revisions to the Support Staff Handbook, which were resulting from the informal conversations which occurred last spring with the various nonteaching groups, are ongoing. An updated Handbook will be presented to the Board for first and second reading in the coming months.

Mr. Jaroszewicz reported on the recent triennial update in Hamilton County and specifically on our District. Every three years the County Auditor reviews the property values in the County. In this three-year cycle (2008), the Auditor performed a triennial update, which is somewhat less extensive than the sexennial reappraisal, examining sales data from 2005 through October 2008 to determine market changes to property values countywide. The result for Indian Hill School District was about a one-half percent overall increase in property values, including the elimination of tangible personal property values this year.

PUBLIC COMMENTARY – The next meeting of the Board of Education will be January 13, 2009.

ADJOURNMENT (120811) Mrs. Barber moved, seconded by Mr. Jaroszewicz, to adjourn the December 9, 2008 regular meeting of the Indian Hill Board of Education at 8:40 p.m. Roll call vote was as follows:

Mrs. Barber, aye
Mr. Sharp, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

Board President

Treasurer